

TOWN OF HUDSON
MEETING TYPE: Regular Council Meeting
333 SOUTH MAIN STREET
HUDSON, WY 82515
May 10, 2022

Mayor Anderson called the Regular Town Council Meeting to order at 6:00p.m. The Pledge of Allegiance was recited, and roll call was announced.

Governing Body Present: Mayor Mike Anderson, Councilmembers, Brady Hamilton, Archie Hanson, Mary Anne Robeson, and Zeke Bonella were in attendance. A Quorum was declared.

City Staff Present: Water Treatment Plant Director, Don Rood; Clerk-Treasurer, Kathy Shoopman, and Town Attorney Rick Sollars

Audience: None present

Public Comments: None

Consent Agenda:

Mayor Anderson asked if there were any questions or concerns regarding the April Council Minutes, financial report, and payment of bills. There were none noted.

Minutes: correction or approval of the minutes of the April Council Meeting. There were none.

Financial Report: questions regarding the April financial report. There were no questions or comments.

Payment of Bills: questions regarding bills and claims. There were none.

Motion: Councilmember Zeke Bonella made a motion to approve the consent agenda of minutes, financial report, and payment of bills and claims, and Councilmember Brady Hamilton seconded. The motion passed unanimously.

Mayor's Report

FCAG

The major issue with FCAG is the ambulance issue. The county has signed a contract and is looking for the towns to help support the short fall. The county has decided to support the ambulance with ARPO funding. This is a short 2 year solve. The state is trying to address this issue. This year's legislators have funded a statewide grant to start planning to address the issue. The state has been divided up into several regions and each region could apply for a planning grant. At the last ambulance meeting several alternatives were discussed

- A mill levy on the property tax.
- Bringing back the food sales tax
- A Sales tax restricted to rural health care
- A health care district

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Entry Signs

The regional Engineer from Basin will be coming down Tuesday or Wednesday to finally decide on the location and the construction. Job Corp is ready to complete. Once we have an agreement, we will put up the south entry sign hopefully over the next 30 days. The North end will be discussed and see what suggestions WYDOT has.

Fuel tanks

The jersey pavers are on location We will be setting the Jersey barriers over the next month.

Cemetery Fencing

We are moving forward on completing project in the spring. We need to contact a fence contractor.

FEMA

Conversations continue regarding the Hesco barriers. FEMA has accepted our plan of action (see attached). I have talked to the county about providing some equipment and have received verbal commitment from BLM to place the dirt back in the pit. I am discussing with WOHS to put the dirt on our land on the top of the hill, which may be a good move for future development. I am setting up a meeting with Job Corps to provide equipment and personnel to help with the project. Senator Lummis office has become involved and is looking for funding the big project to change the riverbed to prevent flooding. Gores and associates have provided several alternatives and several groups that have experience in developing these plans. Once we are in compliance with FEMA, WOHS has some planning grants that we can apply for to complete the planning process. The next couple of months will be quite busy.

Water Treatment plant

Don has been repairing items over the last several months. We have expended some funding for repairs. The plant is 10-12 years old, and things are starting to wear out.

Voc. Rehab has notified us that John Nations has been approved to start his training. We have some things to work through this week and John should start by the end of the month.

This month's package includes two contracts for a backup water and sewer operators. Don has met with both individuals and has approved.

Maintenance worker

We have a Job Corp person, Nathan O'Connor, working and have Josh Rohrbacher hired for a month. We have begun Mowing the lawns and patching the streets. Bub Parker has committed to help with the Sprinkler systems.

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SRFA funding

We are in the process of completing an application with Wyoming Water development. The application will include funding to do routing maintenance of the treatment plant, Leak detection, and new water meters. The approximate cost is \$475,000. It appears up to 75% of this will be forgiven. The remainder I will have a 20-30 year pay off. The due date is June 8,2022. The guidelines for the new infrastructure will be approved at this meeting and we will apply for that. We will apply for both. The infrastructure bill has no repayment required.

Clerk/treasurer

Payroll has become routine and completed with minimum effort and the liabilities are closing out. We currently are working on budget and will have a special meeting at the end of the month and approve the budget at June council meeting. Kathy has picked up everything well and is completing all the tasks of the Clerk/Treasurer.

Teresa is learning the utility system and is doing a good job reading the meters.

Wyoming Business Council Funding

We are working with the Wyoming Business Council to extend the water line from Oklahoma to Frank's Meats. This expansion would allow for the people across the river to have City water and Franks Meats. This will enhance our revenues and help us prepare for future expansion. It is estimated that Frank's will use about 100,000 gallon a month which will increase water revenues by about \$800 per month. This will require some funding from Franks and the town. About \$6000.00 from the Town and \$25,000.00 from Frank's. Much of this will come from Frank's engineering group. The meeting with SLIB is May 11,2022.

Hudson Economic Recovery Organization (HERO)

We have talked to three people to be on the committee
Brian Rohrbacher
Bub Parker
Dave Hanaway

We had the first community meeting May 5,2022 and had thirteen people there. This was just for information purposes and passed out the application package.

Existing businesses given preference

The grants will require a match from the business

The grants will be reimbursable. We will pay from submitted invoices up to the award

The business will have a year to expend the funds

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Hudson Daze/ The Journal of Lost Time Rally

We are starting to plan for Hudson Daze and the Lost time Rally. Hudson Daze will be Saturday before Father's Day. The Rally will be the weekend of June 23rd. We have had discussions with the National Hudson car club, and they are showing interest in having several cars come. We are thinking of setting up second street between the highway and Illinois as Hudson Lane. We have signed a contract to have Jalan Crossland to put on a concert at the ballpark. The total cost is about \$ 2500. We have additional funding from Wind River Visitors council of \$1000 and are seeking funding from the Utility companies and Wyoming Humanities council. The goal is no incremental cost and pass the bucket to raise funds for the repair of the baseball field.

The Lost Time Rally will use Hudson as their home base and will travel to various locations from here to visit historical things. We have had several zoom meetings and meet with Wind River Visitor Council on putting this together. We will have 240 people visiting. Lander is having a Barbeque for them Thursday, and Riverton will have a balloon rally for them on Friday. We are having a cocktail hour on Saturday. Mike Dabich will do a Hudson History on Saturday evening.

Clerk/Treasurer Report:

As you know, I just had my second knee replacement surgery on April 26, so have missed the last couple of weeks at work. Once again, I am so very thankful for Sharon and her willingness to stick around and help. I promised her I was done having surgeries and she can actually retire soon! 😊

I attended a training in Riverton for Caselle (our accounting software provider). The training was very informative, and I learned quite a few tricks that will save me some time. I also became aware of just how well Sharon has trained me because I was ahead of many of the other attendees as far as knowledge of the program. Teresa attended the second day of training for the utility portion of the program which I'm sure helped her with the program. They are planning another training for August and will be covering year end processes and payroll so I am interested in attending that one as well.

Our new website is in draft form and I will be working with the designer on zoom later this month to learn how to post newsletters, notices, forms, minutes, agendas, etc. and keep the website updated. I would like to get a little informational blurb about each council member to put on the page as well. Please email me what you would like to say about yourself and your involvement in Hudson. The webpage will be much more user friendly and informative. If you have a minute, please check it out and give me your input. www.hudsonwy.org. I am open to suggestions of content, pictures, etc. anything you would like to see posted as well as any cool photos of the area you would like to share.

We had a great turn out for the Easter Egg hunt. The kids all had a great time, the eggs disappeared in a flash, and the fire truck was a huge hit! Thank you to the Fire Department for putting it on and to the many volunteers for helping with candy, filling eggs, and the hunt itself!

With the loss of the maintenance director, we have added meter reading to the utility clerk duties. Teresa has taken over the meter reading and has found several discrepancies on meters and readings that we are sorting out. There are several houses that she has been unable to locate a meter and has left notes for the homeowners to contact her.

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Mike has added several maintenance duties to his plate and has been helping Nathan and Josh with completing small projects around town like mowing the cemetery and parks, painting trash cans, etc.

Sharon has been going over the budget planning and will be working with me over the next week to train me on preparing the upcoming budget. She has also agreed to help me through the fiscal year end process at the end of June.

We have advertised requests for bids for the master contractor in the paper. The bids will close the end of May. The current contract expired in December 2021. We have received a couple of bids and received a few calls of interest.

I've been working online to get listed as the administrator for the ARPA reporting and have had a lot of trouble getting the right credentials to be able to do the report. I have emails and repair tickets filed with the Feds, but they are slow in getting back to people due to the influx of problems. I attended a zoom meeting with WAM and there are several others around the state experiencing the same issues. I also attended a webinar on ARPA reporting and it looks like it won't be too difficult to get completed once I have all the permissions I need to get into the system. I will continue to work through the chain to get it figured out.

I have been in touch with Becky Nicol for Hudson Daze. So far, she hasn't had much for me to help with, but I'm sure the coming weeks will be busy and gear up quickly. I'm looking forward to this day of fun in Hudson!

I attended a training meeting via zoom with the County Clerk and Elections Office last week from home. Election Filing opens Thursday, May 12 and closes Friday May 27th at 5:00 p.m. We have three offices open for elections: Mayor, and two council members; all of which are four-year terms.

I am healing well from surgery and go for my post op/release to return to work visit later this week and should start physical therapy next week so my hours may be adjusted for the next twelve weeks or so, but I am always available by cell phone. I've given the therapist my work hours and they will work me in as late in the day as possible. So I'm hoping there will not be a lot interruption to my work schedule.

Water Treatment Plant Report by Don Rood:

The Treatment Plant Produced 2,218,562 Gallons in for the Month of May 2022, averaging 73,952 gallons per day.

The April Bacteriological sample was taken on April 25 and received by the state health lab in the necessary time frame. The testing report was satisfactory with free and total chlorine residuals recorded. I obtained total chlorine reagent from the city of Lander as my reagent order from HACH had not arrived by the sampling date. I've since received the reagent from HACH.

I sampled for IOC (inorganic chemicals) from the plant as per EPA regulations and shipped them off to Energy Labs. Results are not in yet. Information is being gathered to the CCR (Consumer Confidence Report) for 2021.

I removed and cleaned the filter for the Lab/Office air conditioning unit on the roof. It was plugged solid. No surprise here either.

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PLC's and required spare parts for the main control panel, filters and well field are starting to trickle in.

The second VFD for the remaining High Service Pump order should be delivered any day now, allowing completion of the upgrade to the controls for both High Service Pumps.

I've experienced VFD issues over the past few days with the permanganate pump. The pumps fail to start until I reset the alarm condition. The permanganate system is working well other than this. This is another new wrinkle in the plant operation. Too long without PM has caught up with us on all levels.

On April 20 I pulled membranes from LPM #2 Cell 4 with James Brough, State Engineer, assisted with Nathan O'Conner from Job Corps. We found a couple of cassettes that we were unable to pull off the manifold and I didn't want to break anything at this point. We relubricated the O rings and reinserted the cassettes that we had removed. There is still air leaking in this area of the membranes and a test and repair kit is necessary to proceed. A membrane test and repair kit has been ordered for the plant. Expensive but necessary. There was reluctance to borrowing a kit from Fort Washakie. Their kit had been borrowed in the past by Jamie Freeman from O&M. I don't know what transpired there but we need one available.

We also found many of the stainless-steel bolts on the access hatch had been cross threaded and were not in a usable condition. New bolts and food grade anti-seize have been ordered and will be picked up from Granger in Casper on Thursday. All the bolts will be replaced, and the backing plates threads will be chased, next time the hatches are removed.

I began operating back pulse cycles manually for several days and found the back-pulse (backwash) sequencing in the PLC for both Membrane Trains to be correct. After further investigation as to why I couldn't have an automatic backwash is what we did find, with Jerry Cox with ITCET, was the upper back-pulse tank level switches were tied in the full position and the switches not connected to the PLC. Interesting that the membranes have probably never been properly backwashed. This has improved the quality of the Membrane Integrity Tests. I am attempting to seal a leak between the overflow lines between the back-pulse tanks on LPM #2.

The HACH CL17 online chlorine analyzer has started to fail. I found the spare parts in stock were items that had been removed in the past and never disposed of and replaced. Fresh parts have been ordered and I'm installing them this week. These replacement items must be restocked as soon as possible.

Hopefully progress is being made for additional professional help at the plant. I want it on the record that I'm not happy with the progress in getting the help I need at the Plant.

We're overdue for hydrant flushing, tank cleaning. I've got a request out for tank and clear well cleaning from Midco Diving Company. We can have them cleaned and inspected without taking them out of service. I'll try to coordinate with other systems like Lander and Riverton to save travel time for the project. We can't do this on the cheap!

Gift certificates have been obtained for Svilar's to thank Erin Martin from Ft Washakie and Jerry Cox from ITCET for their help in solving many of the problems I'd been experiencing. Thank you, Mr. Mayor, for this.

Bill Jones Plumbing has been contacted to remove the grease trap assembly under the lab sink and gather information as to cost for servicing the two remaining back flow preventers at the Treatment Plant.

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Char was sent to assist me in cleaning the lab, office and restroom floors at the plant. Difficult task without a power scrubber/buffer. Work so far has been much appreciated.

I'm slowly getting an idea as to next years budget. I'll do my best to get as much as possible out of the way for this year but the unknowns are still haunting me.

Comments on Reports: Councilmember Zeke Bonella asked about the cleaning of the tank and when the last time it was done. Mike thought it had been within the last ten years, but council thought it had been longer. Rick suggested checking with Dubois on who they used for diver to perform the cleaning. Don knows someone in South Dakota that may possibly be able to do a tour of several Wyoming towns and clean tanks to save on travel charges. Last time it was cleaned was about thirteen thousand dollars in fees. Mike will check with Dubois and see who they use.

Zeke also recommended the fire hydrants get flushed soon. Repairs need to be put in the budget for the upcoming year.

MOTION: There being no further comments regarding the reports, Councilmember Zeke Bonella moved to approve the reports and Councilmember Brady Hamilton seconded. The motion passed unanimously.

Old Business:

None

New Business:

Livestock Permit: David and Teresa Oler filed a Livestock Permit for a pen of six (6) chickens. There were no public comments concerning the permit. Councilman Brady Hamilton made a motion to approve the permit, seconded by Councilwoman Mary Anne Robeson and passed unanimously.

Councilwoman Mary Anne Robeson questioned if Dusty Watts has a permit for his chickens and if his sister has a permit for her goats? Mike stated that he would check on that.

Mary Anne also asked if the Town will be having an animal clinic this year? Mike stated that the vet that did them in the past has retired and not many veterinarians are willing to go around and do clinics. He will check around and ask the Stock Doc.

Mobile Home Permit: Danette Smith submitted a mobile home permit to place a trailer house on one of Milan Vinich's lots. Councilman Archie Hanson moved to approve the permit and the motion was seconded by Councilman Zeke Bonella. Motion passed unanimously.

Contract with Seth Wood: The Mayor explained the contract for services with Seth Wood and what his duties would entail. Councilman Brady Hamilton moved to approve the contract and

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authorize the Mayor to execute same. Councilwoman Mary Anne Robeson seconded and the motion was passed unanimously.

Wind River Visitor Council Fiscal Year Budget Approval: Mayor Anderson explained that Hudson is a member of the joint powers for the Wind River Visitor Council and need to review and approve or disapprove the budget. Councilmember Zeke Bonella moved to approve the budget with a second to the motion by Councilmember Brady Hamilton. Motion to approve the Wind River Visitor Council Budget carried unanimously. Mike will have the Clerk send a letter to the Visitor Council notifying them of the approval.

WAM Summer Convention Appointment of Voting Delegate: Mayor Anderson asked if anyone wanted to attend the convention, no one has plans to attend the convention besides the Mayor. Motion to appoint Mayor Anderson as the voting delegate for the Town of Hudson for the 2022 WAM Summer convention was made by Councilman Zeke Bonella with a second by Councilwoman Mary Anne Robeson. Motion carried.

Other: Water Treatment Plant Director, Don Rood, wished to address the council regarding help at the Water Treatment Plant. Don stated that John Nation had an appointment today at 10:00 and did not show up and had no communication with him as to his absence. Mike stated that John misunderstood the time and came in to see him this afternoon. Mike asked that Don be patient and give John a chance. John will start on Monday.

Councilmember Mary Anne Robeson asked who the new maintenance director will be. Mayor Anderson explained that right now there are two seasonal workers, Nathan and Josh, that are working doing mowing, painting, etc. and that Bub Parker will be on board next week to supervise them. Councilman Zeke Bonella asked where the Town is in hiring a full-time maintenance person. Mike stated that he would like to try this way first.

Motion to move into executive session was made by Councilman Brady Hamilton and seconded by Councilman Zeke Hamilton. Motion carried. Meeting was moved to Executive Session at 6:21 p.m.

Motion to resume regular Council Meeting was made by Council Member Mary Anne Robeson and seconded by Council Member Brady Hamilton. Motion carried.

There being no other business to come before the Council, Councilman Archie Hanson moved to adjourn the meeting, seconded by Councilwoman Mary Anne Robeson. Meeting adjourned at 6:50 p.m.

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Approved:

Mayor, Mike Anderson

Councilman, Brady Hamilton

Councilman, Archie Hanson

Councilwoman, Mary Anne Robeson

Councilman, Zeke Bonella

Attest:

Clerk/Treasurer, Kathy Shoopman

DRAFT