

TOWN OF HUDSON
MEETING TYPE: Regular Council Meeting
333 SOUTH MAIN STREET
HUDSON, WY 82515
July 12, 2022

Mayor Anderson called the Regular Town Council Meeting to order at 6:05p.m. The Pledge of Allegiance was recited, and roll call was announced.

Governing Body Present: Mayor Mike Anderson, Councilmembers, Brady Hamilton and Zeke Bonella were in attendance. Councilmembers Archie Hanson and Mary Anne Robeson were absent. A Quorum was declared.

City Staff Present: Water Treatment Plant Director, Don Rood; Clerk-Treasurer, Kathy Shoopman; Maintenance Worker, Kim Houle; and Town Attorney Rick Sollars

Audience: Jeff Gee with James Gores and Associates.

Public Comments: There were no public comments.

Mayor Anderson introduced Kim Houle to the Council and welcomed her aboard.

Consent Agenda:

Mayor Anderson asked if there were any questions or concerns regarding the June Council Minutes, financial report, and payment of bills. There were none noted.

Minutes: correction or approval of the minutes of the June Council Meeting. There were none.

Financial Report: questions regarding the June financial report. There were no questions or comments.

Payment of Bills: Clerk/Treasurer, Kathy Shoopman, informed the council about the verbal approval given to pay bills due June 30th to close out the fiscal year. There were no questions regarding bills and claims.

Motion: Councilmember Zeke Bonella made a motion to approve the consent agenda of minutes, financial report, and payment of bills and claims, and Councilmember Brady Hamilton seconded. The motion passed unanimously.

Mayor's Report:

Entry signs

The North end is in. Josh Williams donated time and materials. We will just pay for his workers time, which should be about \$1000. We will put in the South end this summer.

FEMA

We started removing Barriers the week of July 11th. This should be complete within the next 2 weeks. Job Corp has taken the lead on this, and we have used our dump trucks.

We continue to work on a long-term solution.

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Water Treatment plant

Voc. Rehab has notified us that John Nations has been approved to start his training. John has run the plant several weekends on his own and is progressing in his training. Within the next month or so he should be taking his class 1 test.

Maintenance worker

We hired Kim Houle as the new maintenance worker. She has hit the ground running. She has discovered all the equipment needed serviced. Bub Parker has graciously worked for the last two months helping to keep the department running. As noted in the payables we paid Bub and gave him a gift certificate for all his help. Kim fixed the Ford 4N and is using the brush hog. Josh Rohrbacher continues to work.

Water line issue

We fixed a waterline at Jack Wananda's. This line is Jack's responsibility and had pin holes all along the line. Don indicated that the gallons declined by 30,000. We will watch the volumes and see if that corrects our leakage problem.

SRFA funding.

We received the departments review remarks and have corrected and supplied additional information that was requested.

Wyoming Business Council Funding

We have received approval for the waterline grant. We will approve the document at tonight's meeting and then we will go through the bid process to start the job.

Hudson Economic Recovery Organization (HERO)

We have three people on the committee

- Brian Rohrbacher
- Bub Parker
- Dave Hanaway

Our first community meeting May 5, 2022 had thirteen people there. This was just for information purposes and passed out the application package. We have had two applications turned in so far.

- Existing businesses given preference
- The grants will require a match from the business

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- The grants will be reimbursable. We will pay from submitted invoices up to the award
- The business will have a year to expend the funds

Hudson Daze/ The Journal of Lost Time Rally

Hudson Daze was a success and many people attended this year. The park was full of booths. The Jalan Crossland concert was well attended and we raised some money for the Ball Field repairs. Next year will be the tenth annual.

The Lost Time Rally generated near record sales for the local businesses. We would like to do it again next year as it is a good thing for the local businesses. There was only one complaint about the rally.

Clerk/Treasurer Report:

The budget work continues and I am learning more treasurer duties as time goes on. Sharon has been a Godsend and will be truly missed! Without a crystal ball, it is hard to know what our actual revenue and expenditures will be and more than likely, it will be a tough year with reduced spending necessary in all areas. We expect to see a 25-30% reduction in the monies we receive from the State.

We looked at lowering the water usage threshold and raising the overage rate and Sharon ran some numbers based on the accounts that went over the 9,000 gallons last month and we could possibly increase the revenue in the neighborhood of \$3,000 for the year with just those changes. We would have to have town meetings, resolutions, etc., but it is definitely one way to increase the revenue a bit.

We are cracking down on overdue utility accounts and Teresa has placed many shut off notices around town to get some attention. We've received money from people who haven't paid for months. We need to work on repairing curb stops so we can follow through with shut offs if necessary. Right now, they know we can't shut them off because their curb stop is broken or missing.

I have made up some template collection letters for Teresa to use and we have gone over ways to collect and/or get people under a repayment contract.

We continue to receive complaints about dogs at large and Mike continues to work with them. We need to work on updating the ordinance and create a safer environment around the town and get it under control before someone's kid gets seriously injured.

I have moved into the glass office and am working to purge files and get organized. It is coming together and the public is learning to look this direction for me. I think this will allow me more time to work on my projects and Clerk/Treasurer duties without the interruptions of customers coming in to pay water bills or chat.

I have registered for a two-day Caselle training in Salt Lake in October. This will not only give me more knowledge about the system with more focus on grants and budgeting, but also more networking with my

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peers throughout the state. I'm looking forward to attending and praying for good travel weather since it's taking place in October.

I have been working on the new website and it is coming together. We will post newsletters, notices, forms, minutes, agendas, etc. and keep the upcoming events posted. I've had fun delving into the history of Hudson and past photos and learning more about our town. As part of the 'Government' page, I would like to get a little informational blurb about each council member to put on as well. Please email me what you would like to say about yourself and your involvement in Hudson. If you have a photo you want to share, that would be great as well! People want to know who is running our town. The webpage will be much more user friendly and informative. Check it out and give me your input. www.hudsonwy.org. I am open to suggestions of content, pictures, etc. anything you would like to see posted as well as any cool photos of the area you would like to share.

Hudson Daze was a fun day! It was my first time and my little town booth was well attended by many kids. I had a spinning wheel for prizes for the kids and am pretty sure I saw every kid in attendance at least three times. The car show had a good turn out despite the cost of fuel and even had a Hudson Hornet come and participate! The Jalan Crossland concert was reportedly well attended and enjoyed by many. Buckets were passed to raise funds for repairs to the Ball Field.

Water Treatment Plant Report by Don Rood:

The Treatment Plant Produced 2,632,347 Gallons in for the Month of June 2022, averaging 84,914 gallons per day. So far for the Month of July we're averaging 118.783 gallons per day.

The May Bacteriological sample was taken on June 20 and received by the state health lab in the necessary time frame. The testing report was satisfactory with free and total chlorine residuals recorded.

We have pulled membrane cassettes from LPM #2 and replaced leaking O rings. There is a leaking membrane in the fourth tank on LPM #2 and will be repaired as soon as we can coordinate a time with Erin Martin from Fort Washakie to assist. He's had several years of experience in this matter and can give some direction in making the repairs necessary in the least amount of time and has offered to assist. Our test and repair kit is now fully stocked and ready for the project.

We are not meeting the necessary log removal value of 4 on LPM #2 due to the leaking membrane. This has been reported to EPA with the plan of attack for getting the LPM back into compliance with the SWTR report for June.

The air compressor motor tripped and shut down the plant on June 21. After finding the reset for the compressor I found the motor drawing over 11 amps. Trip point was set for about 10 amps. I instructed operators as to how to reset if necessary and ordered a new motor. ITCET had the best price and had obtained a motor that was in stock in Casper.

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We limped by until we had the new motor installed on June 27. New motor drawing 9 amps, in spec. Sent old motor back with ITCET for repair. New bearings have been installed with no other problems noted. It is being returned as a spare.

Note: The power supply and reset for the compressor motor is inside control panel for LPM #1, not in the breaker box. If for some reason we must shut down LPM #1 completely, the whole plant would be shut down. More engineering errors?

There are issues with old solenoid valves on both LPM trains. The production valves FV-302 are sticking in the closed position. This started as an intermittent problem and was impossible to find initially. I've notified electrician on this and will have spare parts on hand.

We had an incident of Permanganate overfeed on and pink water entering the tanks and distribution system. There were three possibilities for the overfeed. By the time I'd got to the plant the plant and clear well was back to normal and the pink water had to diminish in the system on its own. No, the water was not a health hazard.

The cemetery well pump discharge has been chlorinated successfully and we're now getting a chlorine residual at the tank and cemetery.

PLC's and required spare parts for the main control panel, filters and well field should be received by the end of July.

VFD for High Service Pump #1 blew specialized fuses on relocation of the new VFD module. New VFD #2 installation was put on hold until we could obtain the fuses necessary to complete the installation.

I'm awaiting the estimate from the tank cleaning divers. The tanks and clear well dimensions have been given to them.

John Nation is still doing very well. He's spending time at the plant studying for his level one exam as well as doing the routine tasks that are required daily. Additional tasks are being assigned and completed successfully. I've had 2 full days in a row off for the first time in a year. :) Justin Davis is up to speed. We're working on scheduling him more as my relief. His first obligation is the Riverton WTP

Maintenance Report:

I Started on July 1st and shown around on that Friday by Bub Parker made lots of notes to what I saw. On the fifth of July forward to Monday the 11th the maintenance dept. has begun to bring the town to where we need to be, with weeds and garbage. We got all the fire hydrants cleared of debris and weeds, all road signs have been cleared the lagoon area has been brush hogged, inside and outside of the fenced areas.

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The road leading to the lagoon area has been brush hogged on both swipes of the road Ohio areas have been brushed hogged also to the hwy. weed control has been done around many areas through out the whole town area and around all the town properties. Did a meter install at location on 3rd and also handled a few water complaints and on the 11th it was located at 242 Kansas water checked by Don and all was good with in normal parameters. We did a locate around cemetery for a new construction that is supposed to be going in the area no lines where located as we thought. They started to remove the berms on the 11th on the southern west part of the river. I met with Joe with rural water on Thursday and spent the day with him to start my training on the lagoons and getting necessary certifications along with realizing through phone calls we are not compliant with our reports on our discharge of the sewage water after treatment. Trying to get hold of Lance in Lander to get bugs for the ponds so we can get the desired reactions to our system. Note of concern we may need to be setting money aside for new lift station if we dare not required to change our whole system due to lack of maintenance so the lift station is in poor condition stage 2 and 3 degradation of metal My estimated along with Joes with rural water we might get another 3 to 8 years use out of current system. We have two fire hydrants down that need rebuild kits when we get them we would like some help from the fire department on getting them rebuilt requires more help than just me to do. We also would like to entertain the possibility that when the weather is permitting to do a control burn around the ponds to eliminate all the dry tumble weeds to keep them out of the ponds we will be changing our aeration of the ponds to run in the evening to save money on electricity due to running non peak hour instead of what we are doing now. Maintenance building "shop have been slowly seeing what we have what we need already started to get shop tools we needed along with repair to building via Garage doors so they lock they didn't before change a few policy in what and how we operate with in building like locking the door all the time to cut down on loss of equipment. Still a work in progress. Vehicle are in need of some repairs will be starting some of that this month and will continue to get them up to par. We have done a ton of work getting things up to standards and will continue till the shop is in order. Office has been limited time but need to spend a bit more time here in office learning everything and a special thanks to Kathy and Teresa for all there help in helping me get up to speed. That is a fairly simplistic report of our doings but that is the gest of it. Will be attending some classes and continued studying for certifications Water treatment plant I have not spent a lot of time there due to other activities but we do have mapped and staked out the area for our fuel tanks. I know there are other things will try to be more detailed next month Thank you

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MOTION: There being no comments regarding the reports, Councilmember Brady Hamilton moved to approve the reports and Councilmember Zeke Bonella seconded. The motion passed unanimously.

Old Business:

Hesco Barrier Removal: The Mayor reported that the Hesco Barrier removal project is about forty percent (40%) completed and should be finished by the end of next week.

Business Ready Grant: The draft contract for the Business Ready Community Grant and Loan Program Grant Agreement Between the Wyoming Business Council Investments Division and the Town of Hudson was presented to the Council for approval.

Councilman Zeke Bonella made a motion to approve and authorize the Mayor signing the Agreement, seconded by Councilman Brady Hamilton. The motion passed unanimously and the Mayor was given authority to execute the agreement.

New Business:

Livestock Permit: Jerica Flom of 124 N Indiana submitted a renewal of her livestock permit and added one more horse temporarily while she sells one of her others. Leaving her a total of two horses.

Councilman Brady Hamilton made a motion to approve the livestock permit, the motion was seconded by Councilman Zeke Bonella. Motion passed.

Master Services Bid Award: The Mayor presented a spreadsheet with a rate comparison by bidders for the Master Service Bid. Bids were received by Lone Pine Fencing and Precision Dirt Works. The spreadsheet was reviewed and Councilman Brady Hamilton moved to award the bid to Precision Dirt Works. Councilman Zeke Bonella seconded the motion. The motion passed unanimously.

The Town Clerk will notify the bidders and begin contract negotiations with Precision Dirt Works.

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Resolution 2022-04

RESOLUTION 2022-04

AMENDING THE 2022-2023 BUDGET

WHEREAS, the Town of Hudson's municipal budget for the year of 2022-2023 was approved on June 14, 2022; and,

WHEREAS; it is desired to amend said approved budget; and,

WHEREAS; the following amendments for Unanticipated Income and Related Expenditures and Budget Transfers are listed below:

UNANTICIPATED INCOME AND RELATED EXPENDITURES

ARPA Funds – Revenue \$94.81

ARPA Funds – Expenditures \$94.81

AMENDED CARRYOVER AMOUNTS AND RELATED EXPENDITURES

OPTIONAL ½% SALES TAX – Revenue \$43,500.00

OPTIONAL ½% SALES TAX – Carryover \$35,122.00

OPTIONAL ½% SALES TAX – Expenditures \$78,622.00

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Town of Hudson, that the amendments to the 2022-2023 be made and adopted.

Councilman Zeke Bonella moved to adopt Resolution 2022-04 and Councilman Brady Hamilton seconded the motion and the motion was passed unanimously.

Resolution 2022-04 was adopted.

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Resolution 2022-05

RESOLUTION NO. 2022-5

AMENDING THE 2021-2022 BUDGET

WHEREAS, the Town of Hudson's municipal budget for the year of 2021-2022 was approved on June 8, 2021; and,

WHEREAS; it is desired to amend said approved budget; and,

WHEREAS; the following amendments for Budget Transfers are listed below:

TRANSFER FUNDS BETWEEN DEPARTMENTS

GENERAL FUND

FROM:	OTHER GENERAL ACCOUNTS	\$38,453.73
	STREETS AND ALLEYS	<u>\$ 6,796.27</u>
TOTAL		\$45,250.00

TO:	ADMINISTRATION	\$16,000.00
	FIRE	\$ 1,450.00
	MISC GRANTS – HUDSON DAZE	\$ 3,000.00
	GROUND/SURFACE FLOODING	<u>\$24,800.00</u>
TOTAL		\$45,250.00

ENTERPRISE FUND

FROM:	WATER, TRANSMISSION AND DISTRIBUTION	\$7,500.00
TOTAL		\$7,500.00

TO:	WATER, ACCOUNTING AND COLLECTING	\$7,500.00
TOTAL		\$7,500.00

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NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Town of Hudson, that the amendments to the 2021-2022 be made and adopted.

Councilman Zeke Bonella moved to adopt Resolution 2022-05 and Councilman Brady Hamilton seconded the motion and the motion was passed unanimously.

Resolution 2022-05 was adopted.

There being no other business to come before the Council, Councilman Brady Hamilton moved to adjourn the meeting, seconded by Councilman Zeke Bonella. Meeting adjourned at 6:17 p.m.

Approved:

Mayor, Mike Anderson

Councilman, Brady Hamilton

Excused
Councilwoman, Mary Anne Robeson

Excused
Councilman, Archie Hanson

Councilman, Zeke Bonella

Attest:

Clerk/Treasurer, Kathy Shoopman