

TOWN OF HUDSON
MEETING TYPE: Regular Council Meeting
333 S Main Street
HUDSON, WY 82515
January 14, 2025

Mayor Oler called the Regular Council Meeting to order at 6:01 p.m. The Pledge of Allegiance was recited, and the roll call was announced.

Governing Body Present: Mayor Sherry Oler, Councilmembers, Helen Gordon, Zeke Bonella, and Kevin Kummer and Brady Hamilton were present. A full quorum was declared.

City Staff Present: Town Attorney, Rick Sollars and Clerk-Treasurer, Kathy Shoopman were present.

Audience: Taylor Anderson, Charlotte Powell, Tyler Downing, Ramond Stortroen, Joy Stortroen, Steve Antoniadis, Tony Scott, Steve Keffer, Davette Mock, Louise Barker, Curtis Barker, Elizabeth Schultz, Suzette Seminole, Jennifer Shakespeare, Connie Murray, Quincy Orhai, Rae Orhai, Rob Brossman, Jerrica Flom, Kimberly Dobkins, Rebecca Stossel, Vince Tropea, Kelly Shepard, Brenda Smith, Heather Huberty, Marilyn Robinson, Paul Huberty, Janeene Bestul, Stacy Bestul, Cory Clouser, Katie Peay, Heather Minnich, Marsha Anderson, Ron McCann, Terri Carroll, Amanda Shade, Samson Shade, Sam Flores, LaDean Chopping, Tracie Tucker, Jessica Keller, and other members of the public not signed in.

Oath of Office: Mayor Sherry Oler performed the Oath of Office of Councilmembers, Helen Gordon, Kevin Kummer and Brady Hamilton.

Election of Council President (Mayor Pro-Tem): Councilman, Zeke Bonella nominated Councilman Brady Hamilton to be the Council President and Mayor Pro-Tem. There being no other nominations, Councilman Hamilton was unanimously voted in as Council President/Mayor Pro-Tem.

Mayor Oler announced it was now time to approve the appointments for the year.

Appointment of Municipal Judge: Motion to ratify the appointment of Teresa McKee as Municipal Judge was made by Councilwoman Helen Gordon, seconded by Councilman Zeke Bonella, and unanimously approved.

Depositories:
Wyoming Community Bank/ WYOSTAR)/ WY Investment Fund

Motion: Councilman Zeke Bonella moved to ratify the approval of Wyoming Community Bank/WYOSTAR/WY Investment Fund as official depositories for the Town. The motion was seconded by Councilwoman Helen Gordon and the motion carried unanimously.

Signatories for all Town designated depositories:

Mayor Sherry Oler
Mayor Pro-tem, Brady Hamilton
Clerk-Treasurer, Kathy Shoopman

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Motion: Councilwoman Helen Gordon moved to approve the Signatories as listed as official signatories for the Town. The motion was seconded by Councilman Kevin Kummer and the motion carried unanimously.

Newspapers:

For Required Official Notifications: Riverton Ranger

Motion: Councilman Brady Hamilton moved to approve the Riverton Ranger as the official newspaper for the Town. The motion was seconded by Councilwoman Helen Gordon and the motion carried unanimously.

Mayor Oler made an announcement asking those present to silence all cell phones and if they are hard of hearing to please sit in the front row. She stated that only agenda items will be addressed and residents presenting agenda items will have five (5) minutes to address the council.

Public Comments: Tony Scott – Mr. Scott addressed the Council regarding cars speeding down the town streets. He said there used to be speed bumps on 3rd Street before they paved it. Mr. Scott stated that some cars are going upwards of forty miles per hour past his house and would like to know if the town could replace the speed bumps. This matter was previously addressed, and the cost was too high, and the cars just go around them. Mayor Oler stated that the speed bump estimates she found were over \$3,000. Mr. Scott also wanted to know what was going to happen to trucks using engine brakes in town. Why waste money on signs when there is no enforcement of the law?

Brenda Smith – Mrs. Smith reported to the council that after she received a violation notice regarding her camper on her property, she was very angry and came to Town Hall to complain. She stated that the town should not be able to tell her what she can have on her property. After speaking with the Mayor, she realized that town ordinances are outdated and need to be reviewed. She has volunteered to help change and update the ordinances. Brenda will head a committee to review and suggest updates to town ordinances. Anyone interested in volunteering to help can contact Brenda Smith.

Someone asked about the old Stewart property where someone was allowed to live in a trailer on the property. Councilwoman Gordon explained that a waiver was given because there had previously been a trailer house there and the water and sewer hookups were already in place.

When someone mentioned the town buying a sign instead of fixing the roads, and what was the cost of the LED Sign out front Councilwoman Gordon explained that the sign was gifted to the Town by the Wind River Visitor Council with funds from lodging taxes collected throughout the state. The sign was given, installed, and programmed at no cost to the town.

Louise Barker – Mrs. Barker wanted to address the Council about the letter she received in the mail stating that the lease for God's Pantry would not be renewed. She stated that she did not know the lease was up for renewal until she received the letter. Mayor Oler read the lease terms to the audience and

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reminded Mrs. Barker of the terms she agreed to. Mrs. Barker thought the lease was for twenty years. This is not the case, and it is unknown where she got the idea that it was.

Mrs. Barker went on to state that the people using the pantry are in severe need of help and stated that the mayor has obviously never been in need, and she did not feel that she should have to give a list of names of people using the pantry to the council. Mayor Oler apologized for the mistake in asking for names, she meant to ask for the number of Hudson residents that use the pantry vs the number of other people coming from other towns to receive items. The Mayor stated that no one on the council wants to see the pantry gone. They all agree it is an important service to have available in Hudson. Louise questioned why the mayor wanted to see it gone then. The mayor reiterated that the only reason the town cannot renew the lease under the same terms is because the town is paying the utility bills for the building, and it is not fiscally responsible to continue to do that. The town should not be paying utilities for a private entity. A sometimes-heated discussion ensued with accusations being made against the town. The electric meter has been checked by Rocky Mountain Power and certified that it is working properly. Mrs. Barker claims it is not working properly and that the town was not truthful about the amount of electricity charged.

After more back and forth discussion and no results, Quincy Orhai interjected and asked to speak on Mrs. Barker's behalf. He stated that God's Pantry has applied for a 501c3 non-profit status and is now a registered corporation with the state. He posted a QR code on the wall for people to donate if they choose. They can also donate through the mail or by depositing into the God's Pantry account at Meridian Trust in Lander. He asked for help in finding a better location for the pantry and stated that there are plenty of pledges available to pay for the utilities for the time being if the Town would grant an extension on the lease. Further discussion was had regarding terms and payments and the council agreed to offer a new lease on a month-to-month basis.

Councilwoman Helen Gordon made a motion for a new lease to be prepared by the Town Attorney on a month-to-month basis at \$1.00 per month payment and that the electricity be put in the name of God's Pantry no later than February 1, 2025. Councilman Brady Hamilton seconded the motion. The motion passed unanimously, and Town Attorney, Rick Sollars will negotiate a new lease on the terms stated.

After the matter was voted on and settled many of the audience members left the meeting.

CONSENT AGENDA items I, II, and III

I.MINUTES:

Correction/approval of the minutes of the Regular Town Council Meeting of December 10, 2024

II. FINANCIAL REPORT:

Correction/approval of the Financial Report for December 31, 2024

III. PAYMENT OF BILLS:

Correction/approval of the payment of bills for January 2025

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Motion to approve the consent agenda items was made by Councilman Brady Hamilton and seconded by Councilwoman Helen Gordon. Motion passed unanimously.

REPORTS:

Mayor
Clerk/Treasurer
Water Treatment Plant
Maintenance

Mayor Report – January 2025

Water Meter Replacement Project: Is complete except for a contract change order to install a larger irrigation box in Gold Star Memorial Park. The parts are on order, and we anticipate installation in the Spring.

Wastewater System Pre-Engineering Report. Progress is being made regarding the assessment of the town's lift station, sewer lagoon and distribution lines. Monthly check-in meetings start on Monday.

Flood Mitigation: the town has not received any news regarding our flood mitigation grant application. No news means we have not been denied.

Flood Awareness Signs: The Army Corps of Engineers asked for photos in a different format, the pictures are sent and since then, I have not heard from them.

Level 1 Water Master Plan: I continue meeting monthly on this project and receive updates from the engineering firm and Wyoming Water Development Commission. Regionalization was discussed during our last meeting. More to come as I get information.

Water Treatment Plant: Don's retirement party was December 30th. Don will continue to be available only on an "as needed" basis. We are still having some issues with the faulty membranes, and we are continuing to work with Viola to remedy the issues. Please see Don's final report.

WY DOT/Radar Feedback Signs: I learned there may be another avenue for revenue to purchase the radar feedback signs. I am hoping to meet with Lt. Zerga this week or early next week. As soon as I have purchase, size, description details for the signs, I will file an encroachment permit with WYDOT.

Wind River Job Corps: After I received an estimate for clean-up of Hudson's Brush Pile in the amount of \$8,000, I contacted the Wind River Job Corps to investigate if they could help the town clean things up. They can, the only expense to the town will be solid waste disposal fees and fuel. I also discussed the issues we are having with our backhoe/loader. The Job Corps can pick up the equipment, evaluate

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the condition and parts expenses, and if possible and approved, they will repair it at no expense for the town except the cost of parts and fluids.

Legal Description of Property: while correcting the legal descriptions on the property annexed in December, the county discovered a discrepancy in the legal description of the Water Treatment Plant property. Eventually, we will have to have this property surveyed and an amended deed recorded.

CLERK – TREASURER REPORT

December 2024

Christmas came and went. Out with the old year and on to the new. This is the last report for the year! December was a busy month as usual. With time off for holidays, doctor visits out of town, and a family funeral for my uncle, it seems like I did not get a whole lot done, but we stayed busy!

We had training for the new software and electronic readers. I have been trying to get the new meter numbers into our system. It is very time consuming. I must first remove the old meter, then add the new meter, then add the reader number. Then go to the reader software and input the meter and reader numbers in there. There is no way to do it as a batch because each individual meter is new. Thank goodness it is a one-time process and once completed, the meter reading will be much easier and more accurate! The goal is to have all the numbers in and working by the January reading date!

Once the training was over, the painter showed up to paint the office and then Taylor and I were able to get everything organized and moved in.

Fike Consulting came and installed a new router and network for Town Hall. They will be able to remote in now and help us fix any issues we may have in the future and save money on mileage charges.

Don has been working on the cameras and getting both screens working in both offices. He has had some challenges with the monitors, but I am sure he will win the battle.

We have had a couple of new people move into town without setting up new utility services in their name. I sent them letters and applications for service forms, and they were set up in the new tenant's names.

The annexation documents took some work to get recorded. First, I took it over for recording. Then found out the signatures needed to be notarized. Traveled to Lander with the mayor and got notarizations and recorded the annexation ordinance.

I helped Taylor apply for a notary commission. Her stamp should be in soon then we will have two notary publics in Town Hall.

I have been working with Taylor to have her do more of the office duties. She is trying and doing a good job. There is a learning curve with some things, but that is to be expected with anything new.

We applied for the first draws of funds for the SLIB loan for the water meter project as well as funds from the Business Council for Franks. They wanted more information on different forms, but we finally got it figured out.

The new Ordinances were scanned and posted on the town webpage. Other items on the website were updated as well.

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I began the renewal process for the two liquor licenses in town. Mailed the forms and letters to both businesses. There will be a public hearing before the February council meeting. I also gathered information and had phone calls with the state liquor division on how to get the liquor license for Frank's into Hudson since they are now annexed.

January is looking like it is going to be a remarkably busy time with monthly, quarterly, and yearly reports and items to close out on the books.

As always, thank you for all you do!

Maintenance Report

December 2024

Week of December 1st: Set up a date for my Wyoming Lagoon Exam which will be on the 18th of this month at Casper College. Collected monthly samples for the Lagoon and took them to Riverton's FedEx to be shipped to Energy Labs in Casper. Then Harry, Kathy, and I met with Miquelle Bernard & John Brinkman, who are water meter specialists, giving Harry and I proper training on how to read and operate new water meters. Later pushed the brush pile back with the Backhoe. Also took the old/damaged School Zone sign next to Sunrise up to the town's metal pile. Met with Seth Woods for more Lagoon related training and did more studying for my lagoon exam coming up. Attempted to improve 1st Street a little further with asphalt patch, still rough but significantly better than it was. Then collected an e-coli sample from the lagoon to be taken to Riverton's WWTP for testing. And fueled up most of the work vehicles.

Week of December 7th: Helped Harry collect and take a BAC-T sample to Sage West in Lander for testing. Met with Seth Woods again for further Lagoon training. Cleaned up all the trail cameras, including their lenses and solar plates that were accessible at the cemetery and the brush pile. Had to collect another e-coli sample from the lagoon and take it to Riverton's WWTP for testing. And I am trying to continue prepping for the Lagoon Exam coming up in the next week.

Week of December 14th: Harry, Seth Woods, and I met with a group of Project Planners/Engineers, discussing all aspects of the Lagoon and determining what may be in the Lagoon and town's best interest as for a possible rebuild of our system. Helped Harry change a valve at the WTP, did some last minute studying for the Lagoon, and drove to Casper College to attempt my Wyoming Lagoon System Exam, in which I was able to pass, however I won't get my actual Lagoon License until at least 6 months on the job experience. This is now the end of month 3 for me, so only a few more months.

Week of December 21st: Jim Race at 579 S. Indiana had complaints of sewer backing up in his basement. Checked 3 different manholes around the area in which all were flowing, and none were still or backing up, meaning something was most likely wrong with the plumbing in his house. Had to put the forks on the front of the backhoe and pick up a pallet from FedEx with check valves on them and placed them inside the WTP. Then I helped assist Don & Harry take the motor off the high service pump at the WTP, to get ready for the replacement pump. After removal of the High Service Pump, I used the backhoe to take it up to the Metal pile. Also created a new maintenance and parts list for a majority of Hudson's work vehicles and equipment.

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Water Treatment Plant Report to Council

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The Treatment Plant Produced 1,343,663 Gallons of water for the Month of December 2024, averaging 43,344 gallons per day. Discharge to the waste water plant was 297,167 gallons for the month averaging 9,586 gallons per day. This leaves a net 1,046,496 gallons to the distribution system for the month of December. With the new meters installed, are we close? It may take a few months to get a good handle on where we stand for water loss by coordinating meter reads for distribution system with reads on same dates from the WTP.

January's Bacteriological sample was collected and delivered to the laboratory at Sage West Hospital in Lander by Harry and Jess, and tested negative. Results were emailed to the EPA.

After the project for the replacement of membrane cassettes and manifold system on Friday, November 22, we developed leaks on every cassette tank on LPM #2. I found it interesting that a tube of UV cement was received from Veolia the next week for cassette repair. We've received the final invoice for the project and have a notation for 3 tubes of UV cement was invoiced, not one. My feeling is that Veolia should be responsible for the leaking cassettes, both parts and labor.

The swing check valves, and adjustable spools have been received for the installation of the new High Service Pumps. The number 2 High Service Pump (HSP) has been removed and the new foot plate installed. Additional holes had to be drilled in the foot plate to accommodate the existing footing bolts. The swing check has been installed, replacing the discharge control valve.

The new high service pump has a 5-inch, not a 4-inch, discharge flange. I've got two flanges coming to make the spool adapt to the pump.

The sodium permanganate injection point is properly configured with an injection quill and 316 stainless steel fittings. The peristaltic tubing has also been modified to a smaller diameter to allow the pump to run at a higher rate for increased accuracy for the feed rates.

The chlorine injection system in the feed room is being modified by removing the old PVC piping with poly tubing.

Jess took his lagoon wastewater exam in Casper on December 18 and was successful in passing. Now it's onward to achieve a passing grade on the Level 1 water license exam.

I am now on limited duties for the town. I have been designated as operator in sub responsible charge for both Treatment and Distribution. I'm also finishing up loose ends for training and writing the SOP's and needs for the water study for HDR. I'm also available for emergency situations or technical advice for the WTP and using my licenses until Jess obtains his.

Motion to approve Department Reports was made by Councilman Zeke Bonella. Councilwoman Helen Gordon seconded motion. Motion passed.

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OLD BUSINESS:

METER PROJECT: Mayor Oler reported on the progress of the water meter project, informing those present that the project is almost complete except for Gold Star Memorial Park which will happen in the spring and come with a change order.

WATERLINE EXTENSION PROJECT: Mayor Oler reported on the progress of the Waterline Extension Project for the Business Ready Grant for Frank's. Mayor Oler stated the project should have been completed by now, but they have had numerous problems including hitting a gas line twice, cutting a water line, cutting the fiber optic line, and hitting a sewer line. She reiterated that those issues were no fault of the town, and the costs of repairs are solely on the contractor. Mayor Oler stated that they will be testing for the DEQ soon and are getting close to the deadline for the contract.

ONE-HALF PERCENT (1/2%) ECONOMIC DEVELOPMENT FUND: Mayor Oler reported last month that she has reached out to the HERO Committee but has not heard back from them yet. This matter was tabled last month and will remain tabled this month while we wait to hear from the committee.

NEW BUSINESS:

MOU WITH WIND RIVER JOB CORP: Mayor Oler presented a Memorandum of Understanding with Wind River Job Corps to have them remove the trash from the brush pile area and haul it to the dump and to repair the backhoe/loader.

Mayor Oler stated that she reached out previously to several contractors and received estimates of over \$8,000 to remove the trash and clean up the brush pile. The Wind River Job Corp will do it for the cost of fuel and dump fees.

Mike Dabich stated that there are pallets dumped by the town and the old Hesco Barriers were dumped up there by the previous mayor. The Town did not set a particularly good example. Mayor Oler stated there are also bikes and pianos and a lot more trash up there that has been dumped. We have installed cameras and can better observe what is dumped and who is doing the dumping.

Wind River Job Corp has also offered to repair the backhoe loader for free with the Town paying the cost of parts if they can be found. Mayor Oler would like permission to negotiate and sign the MOU.

Councilwoman Helen Gordon moved to allow Mayor Oler to enter the MOU with Job Corp once negotiated and approved by counsel. Councilman Brady Hamilton seconded, and the motion carried unanimously.

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CERTIFICATE OF SUBSTANTIAL COMPLETION FOR THE WATER METER PROJECT:

Mayor Oler presented the Certificate of Substantial Completion for the Water Meter Project.

Motion to accept the Substantial Completion for the Water Meter Project was made by Councilman Kevin Kummer and seconded by Councilman Brady Hamilton. Motion passed.

POSSIBLE MAIN STREET LED LIGHT PROJECT: Councilman Kevin Kummer would like to investigate the cost of upgrading to LED lighting for the streetlights and investigate any grant funds that may be available. Councilwoman Gordon stated that she would work with Councilman Kummer on getting information from Rocky Mountain Power.

SNOW REMOVAL OF ACCESS POINTS TO MAIN STREET AFTER WYDOT HAS PLOWED: Councilman Kevin Kummer brought up a discussion regarding the access points and snow removal. He stated that after WDOT plows the highway, there are often berms of snow left on the access to streets and cars have a tough time getting over them. He wanted to know if Maintenance can plow those out while doing their rounds of snow removal. Councilman Hamilton stated language needs to be very clear on what will be plowed. Only Main Street Highway access points. Mayor Oler stated she will speak with our Maintenance Department for clarification.

INTEREST FOR A COMMUNITY FUNCTION LATER IN THE YEAR IN LIEU OF HUDSON DAZE: Mayor Oler would like to ask for interest in having a community function later in the year since the town can no longer financially support Hudson Daze. Mayor Oler explained that since Hudson Daze is now a registered name with the state, it is a private entity, and the Town can no longer support it with TAD funding from the Wind River Visitor Council. In lieu of Hudson Daze, Mayor Oler would like to see if there may be any interest in a different celebration. Something like Miners Day Celebration in the fall with food, dancing, and games. She would like to see if anyone is interested in getting a committee formed to plan a new celebration.

EXECUTIVE SESSION: Motion was made to adjourn into Executive Session by Councilwoman Helen Gordon to discuss personnel issues and possible litigation. Councilman Zeke Bonella seconded the motion. Motion passed and the meeting was adjourned to Executive Session at 7:14 p.m.


Motion to come out of Executive Session and resume regular meeting was made by Councilwoman Helen Gordon and seconded by Councilman Zeke Bonella. Motion passed and the regular meeting resumed at 7:42 p.m.

Motion was made by Councilman Zeke Bonella and seconded by Councilwoman Helen Gordon to withhold the check to Veolia due to contract performance discrepancies regarding the amount and labor until negotiated by legal counsel. Motion passed.

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ADJOURNMENT: There being no further business to come before the council. Councilman Brady Hamilton moved to adjourn the meeting. Councilman Kevin Kummer seconded the motion. Motion passed unanimously and the meeting was adjourned at 7:43 pm.

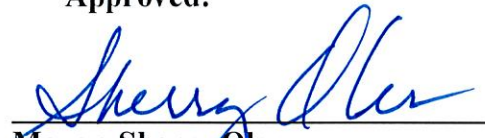
Attest:


Clerk/Treasurer, Kathy Shoopman



Councilwoman, Helen Gordon


Councilman, Zeke Bonella

Approved:


Mayor, Sherry Oler


Councilman, Kevin Kummer


Councilman, Brady Hamilton

Date of Issuance: 2/11/2025

Effective Date: 2/11/2025

Owner: Town of Hudson, Wyoming

Owner's Contract No.:

Contractor: Viper Underground, Inc.

Contractor's Project No.:

Engineer: HDR Engineering, Inc.

Engineer's Project No.: 10386736

Project: Town of Hudson Meter Replacement Project

Contract Name:

The Contract is modified as follows upon execution of this Change Order:

Description: This Change Order will modify the original Scope of the Contract by updating the required installation of the meter assembly at Memorial Park per the Town's request. The new plan will be to install a 2" meter assembly with requisite piping and the addition of new 2" ball valves. This new piping will be contained within a new 74" L x 24" D x 44" H above ground meter hut, which will also require the enlargement of the existing concrete mounting pad. The quoted cost of this work is \$18,500.00. Finally, an asphalt patch will be required at the location where a broken meter pit required replacement, the quoted cost of this work is \$1,500.00. The Project has been in temporary shutdown through winter, this Change Order will authorize ten (10) additional Contractor Working Days to be utilized at the Contractor's discretion as weather and acquisition of materials permits, with work anticipated to be completed by end of May.

Attachments: *[List documents supporting change]*

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price: \$ 348,670.00	Original Contract Times: Substantial Completion: <u>12/17/2024</u> Ready for Final Payment: <u>12/31/2024</u> days or dates
Decrease from previously approved Change Orders No. <u>0</u> to No. <u>1</u> : \$ 21,450.00	[Increase] [Decrease] from previously approved Change Orders No. <u>0</u> to No. <u>1</u> : Substantial Completion: <u>No Change</u> Ready for Final Payment: <u>No Change</u> days or dates
Contract Price prior to this Change Order: \$ 327,220.00	Contract Times prior to this Change Order: Substantial Completion: <u>12/17/2024</u> Ready for Final Payment: <u>12/31/2024</u> days or dates
Increase of this Change Order: \$ 20,000.00	Increase of this Change Order: Substantial Completion: <u>Certificate Issued</u> Ready for Final Payment: <u>10 Contractor Working Days</u> days or dates
Contract Price incorporating this Change Order: \$ 347,220.00	Contract Times with all approved Change Orders: Substantial Completion: <u>Certificate Issued</u> Ready for Final Payment: <u>10 Contractor Working Days</u> days or dates

RECOMMENDED:
By: [Signature]
Engineer (if required)
Title: Project Engineer
Date: 2/11/2025

ACCEPTED:
By: _____
Owner (Authorized Signature)
Title: _____
Date: _____

ACCEPTED:
By: _____
Contractor (Authorized)
Title: _____
Date: _____

