

TOWN OF HUDSON  
MEETING TYPE: Regular Council Meeting  
333 S Main Street  
HUDSON, WY 82515  
April 8, 2025

Mayor Oler called the Town Council Meeting to order at 6:01 p.m. The Pledge of Allegiance was recited, and the roll call was announced.

**Governing Body Present:** Mayor Sherry Oler, Councilmembers, Kevin Kummer, Helen Gordon, Zeke Bonella, and Brady Hamilton were present. A full quorum was declared.

**City Staff Present:** Town Attorney, Rick Sollars and Clerk-Treasurer, Kathy Shoopman were present.

**Audience:** Josh Higgins, Gary Copeland, Jerrica Flom, Marilyn Robinson

**Public Comments:** Josh Higgins appeared before the Council to introduce himself and discuss his plans to purchase property and build houses near the cemetery. Mr. Higgins had his General Contractor with him to help answer any questions. He stated that he would like to build twelve to fifteen units into the area. There will be three different models of homes varying in size from 700 sq.ft. to 1,000 sq. ft. Questions were asked by council members regarding selling vs. renting; fencing; gardens; and public areas. Mr. Higgins stated that he would like to come up with a design for sewer and water services. Mayor Oler would like to have him meet with HDR Engineering and have them sign off on any infrastructure designs and development. The council were all in agreement that it is a promising idea and would support the new additions.

**CONSENT AGENDA items I, II, and III**

**I. MINUTES:**

Correction/approval of the minutes of the Regular Town Council Meeting of March 11, 2025

**II. FINANCIAL REPORT:**

Correction/approval of the Financial Report for March 31, 2025

**II. PAYMENT OF BILLS:**

Correction/approval of the payment of bills for April 2025

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
04/25	04/08/2025	20290	139	Black Hills Energy	51-20000	1,415.40
04/25	04/08/2025	20291	688	Capital One	10-20000	380.00
04/25	04/08/2025	20292	797	CARD SERVICES	10-20000	1,034.11
04/25	04/08/2025	20293	103	Casella, Inc.	51-20000	790.00
04/25	04/08/2025	20294	172	Century Link	51-20000	104.34
04/25	04/08/2025	20295	658	City of Riverton - General	51-20000	60.00
04/25	04/08/2025	20299	191	City Plumbing and Heating, Inc	51-20000	290.00
04/25	04/08/2025	20297	187	CNA Surety Direct Bill	10-20000	100.00
04/25	04/08/2025	20298	229	Energy Laboratories Inc (Correspondence)	51-20000	350.00
04/25	04/08/2025	20299	247	Ferguson Waterworks #1110	51-20000	710.00
04/25	04/08/2025	20300	718	Fike Consulting	10-20000	1,240.00
04/25	04/08/2025	20301	258	Fremont County Solid Waste Dis	10-20000	3,014.50
04/25	04/08/2025	20302	271	Fremont County Treasurer	10-20000	443.26
04/25	04/08/2025	20303	289	GRIFFIN ENTERPRISES	10-20000	419.32
04/25	04/08/2025	20304	292	Hasco Industrial Supply, Inc.	51-20000	81.38
04/25	04/08/2025	20305	307	HIGH PLAINS POWER	51-20000	30.00
04/25	04/08/2025	20309	697	HOPPER DISPOSAL, INC.	51-20000	110.00
04/25	04/08/2025	20307	322	Hudson Volunteer Fire Departm	10-20000	1,699.31
04/25	04/08/2025	20308	039	Imperial Pump Solutions LLC.	51-20000	12,400.23
04/25	04/08/2025	20309	708	ITC Electrical Technologies	51-20000	143.40
04/25	04/08/2025	20310	240	JOHN DEERE FINANCIAL	10-20000	72.88
04/25	04/08/2025	20311	331	Lander Ace Hardware	10-20000	123.91
04/25	04/08/2025	20312	412	MOUNTAIN WEST BUSINESS	51-20000	140.04
04/25	04/08/2025	20313	424	MORCO, INC.	51-20000	44.84
04/25	04/08/2025	20314	439	One Call Of Wyoming	51-20000	15.75
04/25	04/08/2025	20316	442	O'Reilly Auto Parts	51-20000	118.86
04/25	04/08/2025	20318	484	Riverton Ace Hardware	51-20000	47.96
04/25	04/08/2025	20317	490	Riverton Ranger/Lander Journal	78-20000	117.00
04/25	04/08/2025	20318	498	Rocky Mountain Power	61-20000	4,043.02
04/25	04/08/2025	20319	857	Snowwater Aire	10-20000	1,048.21
04/25	04/08/2025	20320	844	Team Laboratory Chemical LLC	10-20000	1,193.00
04/25	04/08/2025	20321	547	TERMINIX OF WYOMING	10-20000	83.00
04/25	04/08/2025	20322	713	Toolbox, Inc	51-20000	72.00
04/25	04/08/2025	20323	568	Unlen Wireless	51-20000	170.44
04/25	04/08/2025	20324	595	Wells Fargo Financial Leasing	51-20000	132.00
04/25	04/08/2025	20325	725	Western Loan Associates	10-20000	443.00
04/25	04/08/2025	20326	690	WRI	51-20000	93.03
04/25	04/08/2025	20327	715	Wyoming Water Quality & Pollution	51-20000	30.00
04/25	04/08/2025	20328	681	WY Secretary of State	10-20000	60.00
04/25	04/08/2025	20328	707	City of Riverton/Airport	77-20000	2,383.27
04/25	04/08/2025	20330	259	Fremont County Association of Government	77-20000	1,183.13
Grand Totals:						28,494.89

\*Motion to approve consent agenda was made by Councilman Zeke Bonella and seconded by Councilwoman Helen Gordon. Motion carried.

**REPORTS:**

- Mayor
- Clerk/Treasurer
- Water Treatment Plant
- Maintenance

**Mayor Report – April 2025**

Wastewater System Pre-Engineering Report. The next zoom call is scheduled Monday, April 7. At the last meeting we discussed a timeline for the report to be completed. The target date for the Pre Engineering Report is May, 2025.

Flood Mitigation: I am meeting with Headwaters Economics and Milan Vinich to discuss next steps to identify funding for technical assistance related to flood mitigation. More information to come.

Level 1 Water Master Plan: Harry and I met with HDR to discuss narrowing priorities for the master plan. New water sources were discussed and the resulting treatment of the source water.

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Water Treatment Plant: After meeting with Jennifer Russell at the SLIB office, Kyle and I discussed purchasing high service pump #2 through the bidding process and use the current loan funds. Ultimately the increased cost outweighed the benefit because the engineering fees would double the expense to the town and delay the process. If we use 1% sales tax funds, we will not use the entire DWSRF loan funds and send it back to the state and reduce our loan principal. We are currently getting bids from vendors, they all hover around \$30,000.

WY DOT/Radar Feedback Signs: I submitted an encroachment application to WYDOT. I found out that we can use road tax funding to pay for any signage on our roads. The approximate cost without posts is \$9,000. I am waiting for approval of the encroachment permit before approaching council for approval.

Wind River Job Corps: I the brush pile cleanup is complete, it took 4 days of equipment and workers. The backhoe/loader transmission linkage has been adjusted, the brakes have a little pad left, so they adjusted the brakes. The front bucket is beyond repair, the replacement cost is \$4,000. The current repairs will buy us some time before full replacement is required. In the meantime, I can look for grant funding.

LGLP and Svilar Park: LGLP visited Svilar Park to assess the town's liability on structures, etc. Several items were identified, I plan to apply for a Fremont County Recreation Board grant to cover expenses addressed.

Cemetery Entrance: I am still working to find a volunteer and/or information regarding the cost to complete painting the gate entrance by Memorial Day.

Federal Funding Summit: I will attend the week long conference during the 3<sup>rd</sup> week of April.

Big Corral Ditch: I attended the ditch meeting. Popo Agie Conservation District, State Engineer's office and members were in attendance, among others. Many upgrade issues were considered. The Popo Agie Conservation District is proposing to move the Big Corral headgate close to the Hudson pump house to improve the ditch volume, etc. A feasibility study will be conducted and if this change is feasible, the conservation district will abandon the old portion of the ditch, fill in the eroding culvert on 2<sup>nd</sup> Street and run pipe to connect to the ditch north of 2<sup>nd</sup> Street culvert. Again, if feasible, this could improve ditch performance, etc. at little or no cost to the members of the ditch.

Memorial Day Celebration: Representative Lloyd Larsen has agreed to speak at our function this year. I also would like to order the Antone Berce memorial bench and remembrance plaque to install and reveal during the celebration. I plan to invite the Trustees of the Berce Trust to be a part of the celebration.

Sherry

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CLERK – TREASURER REPORT

MARCH 2025

March was a flurry of activity in Town Hall. With the nicer weather, we had more visitors coming in to visit and ask questions rather than just phone calls.

Sherry and I finished the Audit Report with a final phone conference with the Audit Department. Sherry presented the findings at the council meeting. I am glad to have that project behind us.

As usual, the four or five days leading up to council meeting, my time is spent reconciling bank accounts, preparing reports, completing minutes, and preparing the agenda with the Mayor. There were a lot of items to prepare for the council meeting, and I spent quite a lot of time getting those all put together. One full day is spent preparing the bill payments and vouchers. I also performed several notarial duties for customers.

I helped Taylor out with getting a few projects finished and doing the deposit correctly. While we are sad to see her leaving, we are excited for her next step in her educational goals.

Mayor Oler's email was compromised and started sending out spam emails. Luckily, we were able to find out about it in a short amount of time and had Fike Consulting jump right on getting it resolved. They spent almost half a day getting it removed and installing a stronger firewall and antivirus on every computer the Town owns.

The meter readings went very well this month, and everyone received a true reading from February 20 through March 20. There were a few high usage customers that were notified to look for leaks or check for running water somewhere in their house. I did not have near as many phone calls from disgruntled customers.

I continue to work on writing down daily office procedures so we can have a 'how-to' book available in case of emergency and to make it easier for Betty when she starts.

We accepted job applications for the new full-time position of assistant clerk/treasurer and held interviews. Betty VonFeldt was chosen and offered the position. She accepted and will start on April 1.

The end of the month was spent printing, folding, and mailing utility bills and the newsletter with Taylor. Once that was finished, it was time to prepare the payroll and close out the month.

I spent some time putting together a new hire packet for our new employee and updating the W-4 forms for all employees. I also put together the annual flyer for the Easter Egg hunt for the Fire Department.

We rounded out the month with the usual work orders, property inquiries, questions regarding utility billing, pet registrations, water leaks, and general everyday office happenings that keep us busy. I will be absent for several days next month for various medical appointments. It will be nice to have full coverage of the office in my absence.

Here is hoping for some warmer springtime weather!

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**Maintenance Report**

**March 2025**

**Week of Mar. 1st:** A stop sign was hit by a vehicle and ruined where Ohio connects to the main highway, because of the location WYDOT was responsible for replacing it, however a street sign was also hit on 7th and Main by an unknown vehicle, leaving it extremely bent and crooked. So I had to dig it out by hand and a new sign will be put in when available. I had to drive to Casper for my Level 1 Water Treatment Exam, in which I was able to pass it. I also plowed both sides of Mainstreet to eliminate the large amount of snow built up by the highway plow trucks. And also the main entrances branching off of the Highway into Hudson, to prevent vehicles from getting stuck.

**Week of Mar. 7th:** Water Treatment Plant had a reduced flow coming into the Raw Water tank from the wells, this was because there is a metal strainer placed inside the line; used to prevent large debris from entering the system. So I took the cap off, pulled the strainer out, power washed it and removed all the gunk that had built up in it. The flow rate was then improved. Also was present at the Water Plant to watch and help the pump guy from Ambient H2O as High Service Pump #2 was getting its final adjustments and run for the first time. Had to collect an E. Coli Sample and take it to Riverton's WWTP for testing.

**Week of Mar. 14th:** Threw away a large amount of old sandbags that had been stored in the Loafing Shed at the Water Plant. I Was told to do this by the town's sandbag supplier as they were in very poor condition and had been weathered severely. Had to occasionally continue to shovel snow off Town Hall sidewalks and brush snow off the parking pads at the WTP due to periodic snowfalls. Had a work order to find a curb stop for the new house being built at 580 S Indiana. It was buried; however Harry and I were able to find it with the use of our metal detector. Due to temperature increases and snow starting to slow down, I took the front snow plow off of the Gator to ensure it is ready to be used for its Spring/Summer uses.

**Week of Mar. 21st:** Helped start removing old valve off of High Service Pump #1 at WTP and replaced it with a brand-new swing check valve. I completely serviced the lift on the white Chevy, had to add a significant amount of Hydraulic Oil to the lift, as the lift would hardly even go up halfway; not allowing it to properly dump. Brought the pump trailer to the Lagoon so we were ready to pump raw sewage from the Lift Station into the Lagoon if needed, since Joe with Imperial Pumping came to install a new 3-way valve in the Lift Station. I also took Joe to the WTP, to show him High Service Pump #1; so he can get information and give Harry a quote for a new pump/installation. Then I changed the fuel filter and oil in the John Deere 1445, preparing it for when it is time to start mowing.

**Water plant March 2025 report**

The Town of Hudson with our new meters report has sold 924,290 gallons of water to the community and businesses for the month. Ongoing research is being performed to get the right formula to calculate percentages concerning total, loss, calculated loss, known loss etc.

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All daily and monthly maintenance was performed at the water plant throughout the month. The week of the third it was discovered that well #7 was leaking. Precision was called and excavated the leak and repaired the line. The SWTR report was sent to E.P.A. and accepted as well as the Monthly Bac-T report which was negative. The Water Plant Scada back up has been routinely changed out monthly and continue monthly.

Ambient H2o came and did start up and tolerance setting on the new High Speed Pump motor that was installed and now is in use. Crimson Fire Services was in and did yearly test of suppression system and it failed. An appointment for them to come and service the system has been made. The new Burkherdt eductors arrived and #2 lpm was repaired and is now operational. Kyle from HDR in water plant and we attended a virtual meeting for water system upgrade planning. Ferguson delivered the Hymax coupler we ordered last year to give to Lander as they loaned us one of theirs. We are in the queue with Precision for installing one hydrant and three manhole repairs for next month. A video of new membrane leaks has been sent to Veolia and Adam Gallager is setting up a date for FSR service tech to come and repair.

Blaine Shoopman was in several times working with Don on the installation and fabrication of the back flow preventer on high speed pump #2.

\*Motion to approve Department Reports was made by Councilwoman Helen Gordon and seconded by Councilman Brady Hamilton. Motion passed unanimously.

**ORDINANCE COMMITTEE:** The Mayor announced that Brenda Smith has resigned from the Ordinance Committee. Committee Member, Marilyn Robinson reported that the committee has been working on organizing the books and would like more input from the council. Councilman Zeke Bonella stated that he is hopeful more residents will give input on this project as well. Councilwoman Helen Gordon offered her help as she has experience writing ordinances. The committee is currently working on three ordinances and meet every first and third Wednesday at Town Hall at 6:30 p.m. All are welcome to attend.

**OLD BUSINESS:**

**PROPOSED WATER PAYMENT RESOLUTION:** Mayor Oler asked for comments from the Council on the draft Water Payment Ordinance submitted last month. Per advice from the Town Attorney, this item is tabled and will be rewritten as an Ordinance and be published for a public hearing and first reading in the future.

**PROPOSED PROCUREMENT POLICY RESOLUTION:** Mayor Oler reported that she will incorporate the suggested changes from Attorney Sollars and ask for comments from Council next month.

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**MOU WITH WIND RIVER JOB CORP:** Mayor Oler reported on the MOU with Wind River Job Corps and what they have done for the town so far. Brush Pile clean up: The WRJC hauled over 76,120 pounds, or just over thirty-eight tons, of debris and trash from the brush pile and used seventy gallons of fuel. The approximate cost to the town is \$3,368 as opposed to an estimate of over \$8,000 from a contractor. The backhoe/loader was gone over, and they tightened up some linkage and adjusted the brakes as well as they could. The town will limp it along until we can find some grant funding to purchase a newer one. We are still on their schedule to have them install the second welcome sign.

**NEW BUSINESS:**

**APPROVAL OF WIND RIVER VISITOR COUNCIL BUDGET:** Mayor Oler presented the WRVC Budget for approval. Helen Gordon reported on the WRVC Budget as a board member of the WRVC. She stated that they have an intern employee that has been helpful, but they do not know what their employee situation will be like later in the year. The money comes from the lodging tax. Discussion was had regarding the monies in the Discretionary Fund line item. It was explained that the monies were moved out of the New Opportunities line item to give the council more leeway in using the funds. They could be used for training opportunities as well. Helen Wilson attends a number of trainings and there is a new board president that will need to attend some training events as well. Helen also mentioned that the WRVC will be sending out a Resident Sentiment Survey soon.

\*Motion to approve WRVC Budget was made by Councilman Zeke Bonella and seconded by Councilman Brady Hamilton. Motion passed with Councilwoman Helen Gordon recusing from the vote.

**APPROVAL FOR A NEW COMPUTER PURCHASE FOR CLERK'S OFFICE:** Clerk-Treasurer Shoopman advised the council that the main computer is old and has been updated once already with the installation of a second hard drive. Our IT consultant recommends a new computer to be purchased and installed at an estimated cost of just under \$2,000.00. The town has the funds for the computer replacement line item to do this.

\*Motion to approve purchase of new computer for Clerk's office was made by Councilman Zeke Bonella and seconded by Councilwoman Helen Gordon. Motion passed unanimously.

**PROPOSED RESOLUTION FOR UNIVERSAL AUTHORIZATION TO APPLY FOR GRANT PROGRAMS FOR FLOOD MITIGATION AND INFRASTRUCTURE IMPROVEMENTS:**

Mayor Oler presented a draft resolution to enable her to apply for grants for flooding and infrastructure purposes. Discussion was held regarding the use and purpose of the resolution. Mayor Oler explained it is only permission for her to apply for grants. If she gets approval, the council will still need to

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approve the grant acceptance. Councilwoman Helen Gordon moved to approve the authorization for one fiscal year. Councilman Kevin Kummer seconded the motion. Motion passed.

**LIVESTOCK PERMIT:**

Jerrica Flom  
124 N Indiana  
Block 18; Lots 1-11

Ms. Flom would like approval for two (2) horses and a flock of chickens.

\*Motion to approve Livestock Permit was made by Councilman Brady Hamilton and seconded by Councilman Kevin Kummer. Motion carried.

**RADAR FEEDBACK SIGN PROPOSAL:** Mayor Oler presented a proposal for Radar Feedback signs. She stated that she has applied for encroachment permission with WYDOT. She has found it is hard to find funding for less than \$10,000 and to purchase two radar signs would total approximately \$9,000. She would like to pay for the signs out of the 1% tax funds. Discussion regarding how effective the signs are was held. Several councilmembers stated that in their experience, the signs work well to remind people to slow down when they have encountered them in Dubois, Thermopolis, Riverton, etc. Mayor Oler explained that WYDOT will install the signs and that they must be placed after the 30mph speed limit signs. Discussion was held about the speed study for Hudson and the request to install a slowdown to 45mph before the 30mph speed zone. Councilwoman Helen Gordon moved to approve the purchase of two radar feedback signs out of the 1% tax funds. Motion was seconded by Councilman Kevin Kummer. Motion carried.

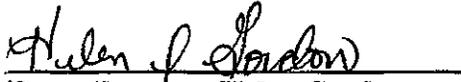
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**ADJOURNMENT:** There being no further business to come before the council, motion to adjourn was made by Councilwoman Helen Gordon and seconded by Councilman Brady Hamilton. Motion passed and the meeting was adjourned at 7:06 p.m.

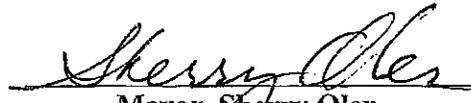
Attest:

  
Clerk/Treasurer, Kathy Shoopman

  
Councilwoman, Helen Gordon

  
Councilman, Zeke Bonella

Approved:

  
Mayor, Sherry Oler

  
Councilman, Kevin Kummer

  
Councilman, Brady Hamilton