

TOWN OF HUDSON
MEETING TYPE: Regular Council Meeting
333 S Main Street
HUDSON, WY 82515
February 11, 2025

PUBLIC HEARINGS – LIQUOR LICENSES

Mayor Oler opened the Public Hearings at 6:00 p.m. Roll call was taken with the following persons present Councilman Kevin Kummer, Mayor Sherry Oler, and Councilwoman Helen Gordon appeared by telephone. A quorum was declared.

Mayor Oler read the Liquor License renewal application list to those present. Councilman Kevin Kummer moved to approve renewal of the Liquor License for Svilar, Inc., Union Whiskey Bar, LLC, and FBS & L, LLC. Councilwoman Helen Gordon seconded the motion. Motion passed.

Councilwoman Helen Gordon moved to close the public hearings, seconded by Councilman Kevin Kummer. Motion passed.

REGULAR COUNCIL MEETING

Mayor Oler called the Regular Council Meeting to order at 6:02 p.m. The Pledge of Allegiance was recited, and the roll call was announced.

Governing Body Present: Mayor Sherry Oler, Councilmember, Kevin Kummer was present, Councilwoman Helen Gordon appeared via telephone. Councilmen, Zeke Bonella, and Brady Hamilton were excused. A quorum was declared with Mayor Oler voting.

City Staff Present: Town Attorney, Rick Sollars and Clerk-Treasurer, Kathy Shoopman were present.

Audience: Jerrica Flom

Public Comments: There were no public comments.

Mayor Oler announced that with two council members absent and one appearing via telephone, the meeting would be cut short and only business action items would be addressed. Other agenda items will be carried over to next month's meeting to enable more participation from council.

CONSENT AGENDA items I, II, and III

I. MINUTES:

Correction/approval of the minutes of the Regular Town Council Meeting of January 14, 2025

II. FINANCIAL REPORT:

Correction/approval of the Financial Report for January 31, 2025

III. PAYMENT OF BILLS:

Correction/approval of the payment of bills for February 2025

Motion to approve the consent agenda items was made by Councilman Kevin Kummer and seconded by Councilwoman Helen Gordon. Motion passed.

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REPORTS:

Mayor
Clerk/Treasurer
Water Treatment Plant
Maintenance

Mayor Report –February 2025

Wastewater System Pre-Engineering Report. I received notification this project is suspended pending release of funds by the Trump administration. I hope to resume progress and meetings by next month.

Flood Mitigation: funding activity is suspended until the Trump administration lifts the freeze.

Flood Awareness Signs: The flood awareness signs have gone to production and will be shipped directly to town hall when completed. I look forward to seeing the final product.

Level 1 Water Master Plan: I continue meeting monthly on this project and receive updates from the engineering firm and Wyoming Water Development Commission. March is right around the corner and if things are on track, we should schedule a public meeting with the findings.

Water Treatment Plant: We are still having some issues with the faulty membranes at the treatment plant and have not heard from Viola to remedy the issues. Please see Harry's report.

WY DOT/Radar Feedback Signs: I met with Lt. Zerga regarding funding for the radar feedback signs. Basically, we would need to enter into a contract again with the Sheriff's department and start holding regular traffic court at Town Hall and set up a mechanism to handle the tickets issued. I continue to look for funding for the radar feedback signs and as soon the purchase and funds are approved, I will file an encroachment application with WYDOT.

Wind River Job Corps: the MOU is signed with the Wind River Job Corps. I am waiting for the supervisor to schedule an appointment with the Town to confirm each project. I have 3 projects in mind: 1) brush pile clean-up; 2) backhoe/loader repair; and 3) placement of the town's Welcome Sign on the south edge of town on our property off Hwy 789 (by the Hudson Daze sign from last year).

Town Ordinance Re-write Committee: Brenda Smith is heading up the town ordinance committee to update our current ordinances. I met with Brenda and stated she will need to present proposed ordinance changes to town council before going through the required process of public meeting.

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Legal Description of Property: In addition to correcting the discrepancy in the legal description of the Water Treatment Plant property, HDR suggested we hire a surveyor to create a utility easement on the Franks Meat property.

CLERK – TREASURER REPORT

February 2025

The new year has started off busy and with many visits to Town Hall by residents.

We started off with recording a corrected Ordinance for the Annexation for Franks Butcher Shop property. Travel back and forth to Lander for Notary and filing with the mayor.

With Don's retirement and stepping down in duties, I have changed the designations on the DEQ website to list Harry as the main operator in charge for Sewer/Water Treatment Plant and Distribution. We still have Seth Wood as back up contractor for Sewer until Jesse has his hours in.

Early in the month I spent a lot of time gathering information related to the electrical costs for God's Pantry for the past year. Several hours and a lot of printer toner was spent in printing posts from Facebook for the God's Pantry file. The new lease is in place and the electrical account has been transferred to their name.

With January comes the renewals of our liquor licenses for the Town businesses. This year we added Frank's onto our list and there was some chasing around to get the correct information and forms filled out and advertising completed.

I put in several weekend hours to complete the meter project before the reading deadline and Harry and Jesse did the first reading in less than an hour! This is a huge time saver. What used to take over two days and a lot of walking and trudging through snow and mud, is now able to be done in less than an hour while never leaving the vehicle. There were a couple of meters that did not get programmed, and Jesse got those kinks worked out.

I did a lot of calculations to account for the large readings that were recorded since the meter installation to the time of the reading. We credited each account with the maximum amount of water allowed since the installation, then if the residents had any overage, they were charged accordingly. The February readings will be actual water consumption used in one month and will likely surprise several people as to how much water they actually use in a month's time.

Our LED sign had lost its connection to the network. After several phone calls with the help desk, and a visit from ABC Sign, I finally talked to the right person, and it was a simple fix to get the sign back up. We have one bad panel that is under warranty and the part is on the way and ABC Sign is on board to get it swapped out as soon as it arrives. We had several technology issues in January. The phone in the mayor's office also decided to stop working and we had to have WRI come out and replace it and get it working again.

I also had another request from the State Audit Department. This took some time to gather the documents, get them scanned and email them to the auditor. There is software we are investigating that, in the future, would allow us to simply send a link to the audit department and they can gather what information they would like to review. It would be a tremendous time saver, and we are excited to visit with the developer and see what he can do to help Hudson streamline some of our processes!

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Sherry and I met with Jake Lara of Reworx and he had a fantastic presentation. Many modules that would save a huge amount of time for some of the work that we do. Sherry and I spent a lot of time going over the different modules offered and pared down the list of items that would pertain to Hudson and the things that would be most helpful to our office.

I prepared the draw requests for both the meter project and the waterline extension project and submitted them to the state for funding. There were some hiccups with the forms used and I had to put the information in their format and resubmit it to them. The quarterly project progress reports were also submitted.

With the end of the year comes all the quarterly and yearly reports and forms to submit. I spent a couple of days preparing and submitting them and getting the tax forms all sent out.

Taylor now has her notary stamp, and Town Hall has two notaries available for the public. She has a busy school schedule this semester and I have had to spend more time doing the things she usually does on top of my regular duties. She still has some things I need to help her with, but she is trying to figure them out on her own. We are limping through with the hopes that once the semester is over, things will get back to normal.

We also had our usual work orders, property inquiries, questions regarding utility billing, water leaks, and general everyday office happenings that keep us busy. Overall, January was a busy month, and we hope for some slower days in February. I am also hoping for an early spring, but that dangd rodent says otherwise!

As always, thanks for all you do!

Maintenance Report

January 2025

Week of Jan. 1st: Work order to turn on water for 756 S Oklahoma, was informed new renters were there. However, upon arrival the water to the property was already turned on. I went on top of the WTP and cleared the layer of frost covering the air intake for the heating system. I also plowed snow at the Lagoon, Town Hall, Cemetery, Water Tanks, and began working on cleaning up the snow along both sides of main street left by the highway plow trucks. I used the Backhoe for the majority of this, and our John Deere 1445 with the broom attachment, which so far has been working great since we replaced all of the brushes on it. Then Seth Woods and I collected quarterly samples for the Lagoon, in which they were shipped off to Energy Labs in Caper for testing.

Week of Jan. 7th: Harry and I put the snowplow attachment on the John Deere Gator, making plowing at certain spots significantly easier than trying to maneuver the Backhoe in tight areas. Also rearranged the shop, so all snow removal vehicles are up front and easier to access. I collected an E-Coli sample at the Lagoon and took it to Riverton's WWTP for testing. And also changed the oil on both blowers at the Lagoon, cleaned the air filters, and greased them accordingly. I decided to take a logbook up to the blower house to keep better track of the hourly run times of both blowers as well.

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Week of Jan. 14th: Helped Harry and James take some well caps off in the wellfield at the WTP for some well testing that has been going on. I had to collect another E-Coli sample at the lagoon and take it to Riverton for testing. The town got some complaints about a visibility problem at the Missouri & Coal intersection, due to an overgrowth of trees/bushes at one particular corner of the intersection. In which I trimmed it back, making visibility much better than before. I also drove to Hasco Industrial Supply in Riverton, to pick up some Grade 8 bolts to mount the new High Service Pump going into the WTP.

Week of Jan. 21st: Plowed snow again at the Lagoon, Cemetery, Water Tanks, Town Hall, and cleaned up the sidewalk in front of the Veterans Park again. I created a Parts list for all of the Town's vehicles, in which Harry went to O'Reilly's in Lander and picked up parts for the 2003 Chevy 2500HD, and the 1999 Ford F-350, so I can soon start servicing them. Along with the rest of the equipment. I met with Andrew Logan, our water meter specialist, and showed him 3 of our water meters that were not reading. All three of them had apparently never been activated by Viper, so Andrew assisted me in activating them and now they are all working as they should.

JANUARY 2025 WATER PLANT REPORT

The WTP produced 1,787,176 gallons of water for the month of January 2025, averaging 57,650 gallons per day. Discharge to the WWTP was 396,904 gallons for the month averaging 12,803 per day. Net to distribution system was 1,390,272 gallons for the month of January 2025. The new meters have been installed, and our first test run was a success after a few minor issues. It only took less than a half hour to read all and with improvements in repetition as to know where to drive, the whole process should only take 15 minutes give or take. That's a far cry from taking two days in the winter to walk and read all meters! After a couple more readings we should be able to zero in on water production vs water sold and get an idea of efficiency and loss values.

New happenings in Water Treatment Plant are numerous starting with the New permanganent stainless steel injection quill and shut off valve. This will remedy constant erosion and leaking of the product and complements the new pumping system into an efficient component of the water plant. The old combined effluent turbidity meter has been replaced and the new SC4500/TU5300 unit is in place and performing as needed to report appropriate values for our SWTR reports monthly. This was made possible by Eric Cox of I.T.C. and Don's collaboration to get everything acknowledging each other and scaling right. Thank you, guys!

New PIAB eductors were ordered and delivered and we are currently waiting for the Berkhart electronic actuators to come in for LPM #1 and #2. High speed pump #2 and its motor have been removed and replaced with the new unit and are currently awaiting Ambient H2O tech to come and align and set motor appropriately for startup, Don is coordinating this process.

James From HDR has been in the plant on and off throughout the month and we've been flow testing the wells, measuring static and drawn down of the water tables and collecting water samples from each well for information being put into the Hudson Water Study they are putting together for us. During this process we've discovered that well #1 & #2 have not produced for an undetermined amount of time. Fremont Well Service has been here and replaced the pumps and motors as of this report with the council and all are online.

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The 1st C.I.P. for LPM skid #1 was performed for 16 hrs. with 4000 milliliters of citric acid and the 1st cleaning went well with no problems. Don is putting together a SOP and Maintenance schedule for the regular time frames and Transmembrane pressures to regularly do this procedure. LPM skid #2 is out of operation and is still pending with Viola and the determination of its use.

Decembers SWTR report was filed and accepted as well as the Bac-T and it returned negative. All weekly and monthly maintenance has been performed at the plant.

Motion to approve Department Reports was made by Councilman Kevin Kummer and seconded by Councilwoman Helen Gordon. Motion passed.

OLD BUSINESS:

METER PROJECT: Mayor Oler reported on the progress of the water meter project and presented a change order request for approval. The Change Order is for the new box and meter for Gold Star Memorial Park to be completed when warmer weather comes.

Councilwoman Helen Gordon moved to approve the change order and authorize the Mayor to execute the document. Councilman Kevin Kummer seconded motion. Motion passed.

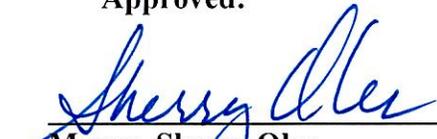
ADJOURNMENT: There being no further business to come before the council. Councilwoman Helen Gordon moved to adjourn the meeting. Councilman Kevin Kummer seconded the motion. Motion passed unanimously and the meeting was adjourned at 6:06 pm.

Attest:


Clerk/Treasurer, Kathy Shoopman


Councilwoman, Helen Gordon

Approved:


Mayor, Sherry Oler


Councilman, Kevin Kummer

Excused
Councilman, Zeke Bonella

Excused
Councilman, Brady Hamilton

Report Criteria:

Detail report.
 Invoices with totals above \$0.00 included.
 Paid and unpaid invoices included

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Black Hills Energy								
139	Black Hills Energy	FEB25	Gas - WTP	02/11/2025	1,803.27	.00		
139	Black Hills Energy	FEB25	Gas - maint bldg	02/11/2025	371.66	.00		
139	Black Hills Energy	FEB25	Gas - town hall	02/11/2025	251.87	.00		
Total Black Hills Energy:					2,426.80	.00		
Capital One								
686	Capital One	FEB25	ink for printers	02/11/2025	268.16	.00		
Total Capital One:					268.16	.00		
CARD SERVICES								
797	CARD SERVICES	FEB25	Office supplies - admin	02/11/2025	37.96	.00		
797	CARD SERVICES	FEB25	E-coli testing Sage West	02/11/2025	15.00	.00		
797	CARD SERVICES	FEB25	Rural Water Conf - registration	02/11/2025	395.00	.00		
797	CARD SERVICES	FEB25	Wy Rural Water Service	02/11/2025	11.85	.00		
797	CARD SERVICES	FEB25	postage	02/11/2025	374.68	.00		
797	CARD SERVICES	FEB25	WAM Conference MOTEL	02/11/2025	302.84	.00		
Total CARD SERVICES:					1,137.33	.00		
Caselle, Inc.								
163	Caselle, Inc.	138501	COMPUTER SUPPORT & MAINT	02/11/2025	395.00	.00		
163	Caselle, Inc.	138501	COMPUTER SUPPORT & MAINT	02/11/2025	395.00	.00		
Total Caselle, Inc.:					790.00	.00		
Century Link								
172	Century Link	FEB25	phone - Water Accounting and Col	02/11/2025	99.99	.00		
172	Century Link	FEB25	phone - WPT	02/11/2025	77.31	.00		
Total Century Link:					177.30	.00		
City of Riverton - General								
688	City of Riverton - General	8649	e-coli testing - sewer	02/11/2025	135.00	.00		
Total City of Riverton - General:					135.00	.00		
DANA KEPNER COMPANY LLC								
806	DANA KEPNER COMPANY LI C	2239435-00	Water Meters	02/11/2025	4,911.73	.00		
Total DANA KEPNER COMPANY LLC:					4,911.73	.00		
Dream, Design, Develop, LLC								
728	Dream, Design, Develop, LLC	2296	Website Hosting	02/11/2025	375.00	.00		
Total Dream, Design, Develop, LLC:					375.00	.00		
DRUG TESTING SERVICES, LLC								
796	DRUG TESTING SERVICES, LLC	24930	PRE EMPLOYMENT DRUG SCR	02/11/2025	65.00	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total DRUG TESTING SERVICES, LLC:					65.00	.00		
Energy Laboratories Inc.(Correspondence)								
226	Energy Laboratories Inc.(Corresp	686185	chemicals for the water treatment	02/11/2025	417.00	.00		
Total Energy Laboratories Inc.(Correspondence):					417.00	.00		
Fremont County Treasurer								
271	Fremont County Treasurer	FD202514	Fuel- Streets	02/11/2025	283.07	.00		
271	Fremont County Treasurer	FD202514	Diesel Fuel	02/11/2025	297.80	.00		
Total Fremont County Treasurer:					580.87	.00		
Hach Company								
286	Hach Company	14323320,1434	Chemicals	02/11/2025	102.59	.00		
Total Hach Company:					102.59	.00		
Hasco Industrial Supply, Inc.								
292	Hasco Industrial Supply, Inc	84141,190,353.	Material for HIGH SPEED PUMP I	02/11/2025	241.49	.00		
Total Hasco Industrial Supply, Inc.:					241.49	.00		
HDR Engineering								
662	HDR Engineering	120069366868	Engineering - Frank's Butcher Sho	02/11/2025	9,170.65	.00		
662	HDR Engineering	120069366868	Engineering - Frank's Butcher Sho	02/11/2025	11,097.50	.00		
662	HDR Engineering	120069366868	Water Meter Replacement Project	02/11/2025	1,155.00	.00		
Total HDR Engineering:					21,423.15	.00		
High Mountain Electric								
304	High Mountain Electric	4299	REPAIRS AT GOLD STAR MEMO	02/11/2025	2,665.25	.00		
Total High Mountain Electric:					2,665.25	.00		
HIGH PLAINS POWER								
307	HIGH PLAINS POWER	FEB25	Basic charge - Water T & D	02/11/2025	30.00	.00		
Total HIGH PLAINS POWER:					30.00	.00		
HOPPER DISPOSAL, INC.								
697	HOPPER DISPOSAL, INC.	24137	Trash - WTP/Admin	02/11/2025	110.00	.00		
Total HOPPER DISPOSAL, INC.:					110.00	.00		
Intermountain Controls Nichols-Given								
767	Intermountain Controls Nichols-Gi	220/60037382	FLANGE	02/11/2025	297.50	.00		
Total Intermountain Controls Nichols-Given:					297.50	.00		
ITC Electrical Technologies								
708	ITC Electrical Technologies	38249,38328	Repairs at WTP	02/11/2025	732.45	.00		
Total ITC Electrical Technologies:					732.45	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
JOHN DEERE FINANCIAL								
340	JOHN DEERE FINANCIAL	P81167,P8119	SHOE KIT AND MAINTENANCE	02/11/2025	400.86	.00		
Total JOHN DEERE FINANCIAL:					400.86	.00		
Major's Construction								
729	Major's Construction	2253	Vent Covers and Labor for Pump I	02/11/2025	1,720.00	.00		
Total Major's Construction:					1,720.00	.00		
MOUNTAIN WEST BUSINESS								
412	MOUNTAIN WEST BUSINESS	45927	copies - Acct & Collecting	02/11/2025	175.94	.00		
Total MOUNTAIN WEST BUSINESS:					175.94	.00		
NORCO, INC.								
424	NORCO, INC.	42755550	cylinder rent - water	02/11/2025	43.71	.00		
Total NORCO, INC.:					43.71	.00		
One Call Of Wyoming								
439	One Call Of Wyoming	74311	Membership dues	02/11/2025	25.00	.00		
Total One Call Of Wyoming:					25.00	.00		
O'Reilly Auto Parts								
442	O'Reilly Auto Parts	2113151376	oil and filter - Maint	02/11/2025	216.51	.00		
Total O'Reilly Auto Parts:					216.51	.00		
Riverton Ace Hardware								
484	Riverton Ace Hardware	232926,232993	WTP SUPPLIES	02/11/2025	123.32	.00		
Total Riverton Ace Hardware:					123.32	.00		
Rocky Mountain Power								
496	Rocky Mountain Power	FEB25	irrigation	02/11/2025	30.79	.00		
496	Rocky Mountain Power	FEB25	Parks	02/11/2025	74.48	.00		
496	Rocky Mountain Power	FEB25	Street Lights	02/11/2025	625.08	.00		
496	Rocky Mountain Power	FEB25	Electric service - Admin	02/11/2025	177.44	.00		
496	Rocky Mountain Power	FEB25	Electric service A & C	02/11/2025	177.44	.00		
496	Rocky Mountain Power	FEB25	Electric service - Old Town Hall	02/11/2025	219.08	.00		
496	Rocky Mountain Power	FEB25	Cemetery	02/11/2025	27.84	.00		
496	Rocky Mountain Power	FEB25	Electric service for WTP	02/11/2025	2,369.62	.00		
496	Rocky Mountain Power	FEB25	Electric service for maintenance	02/11/2025	136.29	.00		
496	Rocky Mountain Power	FEB25	Electric service for sewer lagoon	02/11/2025	891.37	.00		
Total Rocky Mountain Power:					4,729.43	.00		
SCADACore Inc								
771	SCADACore Inc	10962	Live monitoring yearly invoice	02/11/2025	300.00	.00		
Total SCADACore Inc:					300.00	.00		
Sherry Oler								
758	Sherry Oler	TRAVEL	WAM Conference Trave	02/11/2025	370.08	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total Sherry Oler:					370.06	.00		
SW O&M Services LLC								
769	SW O&M Services LLC	1037	Contract Services for Lagoons	02/11/2025	201.00	.00		
Total SW O&M Services LLC:					201.00	.00		
Tosibox, Inc.								
713	Tosibox, Inc.	2500492	TOSIBOX DATA PLAN	02/11/2025	24.00	.00		
Total Tosibox, Inc.:					24.00	.00		
Union Wireless								
568	Union Wireless	FEB25	Cell phone charges - admin	02/11/2025	59.81	.00		
568	Union Wireless	FEB25	Cell phone charges - Maintenance	02/11/2025	59.81	.00		
568	Union Wireless	FEB25	Cell phone service - WTP	02/11/2025	59.82	.00		
Total Union Wireless:					179.44	.00		
Wells Fargo Financial Leasing								
595	Wells Fargo Financial Leasing	FEB25	Copier Lease - accounting and co	02/11/2025	132.00	.00		
Total Wells Fargo Financial Leasing					132.00	.00		
Western Law Associates								
725	Western Law Associates	25666	Legal Fees	02/11/2025	550.00	.00		
Total Western Law Associates:					550.00	.00		
Western Printing Inc.								
598	Western Printing Inc.	119291	Notary Stamp and Books	02/11/2025	90.38	.00		
Total Western Printing Inc.:					90.38	.00		
WRI								
690	WRI	FEB25	Admin phone lines and extension	02/11/2025	90.03	.00		
Total WRI:					90.03	.00		
Grand Totals:					46,258.32	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
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Dated: 3/11/2025

Mayor: Sherry Oler

City Council: [Signature]

[Signature]
[Signature]
[Signature]

City Recorder: Kathleen Stropman

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.