

TOWN OF HUDSON
MEETING TYPE: Regular Council Meeting
333 S Main Street
HUDSON, WY 82515
June 10, 2025

Prior to the regular town council meeting, a Public Hearing was held regarding Ordinance 858 – Repealing Ordinance 15-13 and Updating Town of Hudson Water Utility Section 15-13. Failure to Pay Charges. There were no public comments for the hearing.

Mayor Oler called the Town Council Meeting to order at 6:04 p.m. The Pledge of Allegiance was recited, and the roll call was announced.

Governing Body Present: Mayor Sherry Oler, Councilmembers, Kevin Kummer, Helen Gordon, Zeke Bonella, and Brady Hamilton were present. A full quorum was declared.

City Staff Present: Town Attorney, Rick Sollars and Clerk-Treasurer, Kathy Shoopman were present.

Audience: Jerry Tucker, Tony Scott, Steve Keffer, Brenda Smith, Lance Hamilton

Public Comments: Steve Keffer – Mr. Keffer is now living at 441 S Oklahoma and has been working on the yard and putting in a garden. He stated he would like to know where the alleyway easement lines are because the neighbor called the sheriff on him and said he was trespassing. He was informed he would need to get a survey done of the property to locate the lines. He then questioned how many dogs are allowed to be on one property? He stated his neighbor has seven dogs and those dogs bark and attack the fence when he goes by. Councilmember Brady Hamilton advised that the neighbor is compliant with a kennel license in place allowing more than three dogs and as long as the dogs are in their own yard, then they are under the owner's control. He stated the noise is ridiculous. He was advised he can submit a formal complaint, and the mayor can send a letter regarding the noise ordinance. Mr. Keffer then stated that there are Pit Bulls in town that are being walked around off leash and allowed to defecate in yards and not cleaning up after them. Again, it was explained that the Sheriff Office can only cite for state laws being broken and not for local ordinances. The mayor asked him again to submit a formal complaint in writing, and she would send out a letter.

Terri Carroll – Ms. Carroll was not present at the meeting.

Tass Hardin – Mr. Hardin was not present at the meeting.

At the conclusion of the public comment period, Brenda Smith stated that she should have been on the agenda because she stated previously that she wanted to be on the agenda every month until she dies. She wants to discuss why it is against the law for her to have a camper on her property and let her kid stay in it. The Mayor advised her that talks regarding campers are in the works. Attorney Sollars informed Mrs. Smith that she cannot just have a running appointment on the agenda. She will need to call each month to be added to the agenda. He explained that the agenda is for the members of Town Council and not a free for all. Mrs. Smith stated that she would send a certified letter to town hall to be on the agenda. The meeting was moved along.

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CONSENT AGENDA items I, II, and III

I. MINUTES:

Correction/approval of the minutes of the Regular Town Council Meeting of May 13, 2025

II. FINANCIAL REPORT:

Correction/approval of the Financial Report for May 31, 2025

II. PAYMENT OF BILLS:

Correction/approval of the payment of bills for June 2025

Town of Hudson Check Register - Summary Page: 1
Check Issue Dates: 6/1/2025 - 6/30/2025 Jul 03, 2025 11:35AM

Report Criteria:
Report type: Summary
Check Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
06/25	06/10/2025	20373	139	Black Hills Energy	51-20000	799.31
06/25	06/10/2025	20374	688	Capital One	10-20000	320.09
06/25	06/10/2025	20375	797	CARD SERVICES	10-20000	4,354.14
06/25	06/10/2025	20376	163	Caselle, Inc.	51-20000	918.00
06/25	06/10/2025	20377	172	Century Link	51-20000	179.17
06/25	06/10/2025	20378	688	City of Riverton - General	51-20000	90.00
06/25	06/10/2025	20379	226	Energy Laboratories Inc (Correspondence)	51-20000	350.00
06/25	06/10/2025	20380	734	Fairfield Tree and Lawn	10-20000	3,968.00
06/25	06/10/2025	20381	247	Ferguson Waterworks #1118	51-20000	1,429.89
06/25	06/10/2025	20382	271	Fremont County Treasurer	10-20000	204.41
06/25	06/10/2025	20383	788	Goble Sampson Associates, Inc	51-20000	308.30
06/25	06/10/2025	20384	307	HIGH PLAINS POWER	10-20000	32.38
06/25	06/10/2025	20385	697	HOPPER DISPOSAL, INC.	51-20000	110.00
06/25	06/10/2025	20386	708	ITC Electrical Technologies	51-20000	670.50
06/25	06/10/2025	20387	376	Local Government Liability Pool	10-20000	2,292.00
06/25	06/10/2025	20388	412	MOUNTAIN WEST BUSINESS	51-20000	175.13
06/25	06/10/2025	20389	424	NORCO, INC.	51-20000	158.19
06/25	06/10/2025	20390	799	RAMSHORN CONSTRUCTION INC	79-20000	19,338.00
06/25	06/10/2025	20391	487	Riverton Napa Auto Parts, Inc.	10-20000	23.98
06/25	06/10/2025	20392	466	Rocky Mountain Power	51-20000	3,547.30
06/25	06/10/2025	20393	529	Smith & Loveless, Inc.	51-20000	1,675.47
06/25	06/10/2025	20394	588	Unic Wireless	51-20000	180.15
06/25	06/10/2025	20395	595	Wells Fargo Financial Leasing	10-20000	164.00
06/25	06/10/2025	20396	725	Western Law Associates	10-20000	378.00
06/25	06/10/2025	20397	690	WRI	51-20000	90.03
06/25	06/10/2025	20398	779	Wyoming Water Association	10-20000	225.00
06/25	06/10/2025	20399	483	Precision Dirt Works, Inc.	51-20000	3,102.00
06/25	06/10/2025	20400	805	VIPER UNDERGROUND, INC	80-20000	35,837.00
06/25	06/10/2025	20401	271	Fremont County Treasurer	10-20000	165.79 M
06/25	06/10/2025	20402	271	Fremont County Treasurer	10-20000	111.80 M
Grand Totals:						80,997.00

Motion to approve consent agenda was made by Councilwoman Helen Gordon with a second to the Motion made by Councilman Brady Hamilton. Motion carried.

REPORTS:

- Mayor
- Clerk/Treasurer
- Water Treatment Plant
- Maintenance

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Mayor Report – May 2025

Wastewater System Pre-Engineering Report. The engineer that was working on this project retired and we have a new schedule. The new date for delivery of the Pre Engineering Report is August, 2025.

Flood Mitigation: Milan Vinich and I have a conference call scheduled with Bridget Mitchell of Headwaters Economics on Tuesday, June 10. We will be discussing applying for a different source of funding to pay for a pre-engineering report.

Level 1 Water Master Plan: I will meet with the WWDC engineer on Thursday to discuss corrections to the preliminary draft of the Level 1 Master Plan. The public meeting is Wednesday, June 18th at 6:00 p.m.

Water Treatment Plant: All membranes in LP1 and LP2 are functioning properly. That concludes with the issues we had with Veola. We corrected the two small items included in the EPA's Sanitary Survey Evaluation Report. We are still waiting for the second high service pump.

Water Distribution: The last fire hydrant on our replacement schedule is complete. All fire hydrants in town were flushed and valves exercised.

WY DOT/Radar Feedback Signs: I did not receive any new information from WyDot on the status of our encroachment permit applications submitted two months ago. I will contact Mike Hitsheew to ask the status again.

Speeding: The town has ordered more speed limit signs for placement in areas that are problematic.

Cemetery Entrance: The Cemetery Entrance gate has fresh paint thanks to Robin Allison. The Memorial Day celebration was a great success, and the Town signed a Proclamation recognizing Memorial Day. Representative Lloyd Larsen prepared a wonderful presentation and Senators Cale Case and Eli Bebout were present to enjoy the cemetery and refreshments afterwards. We will be having a dedication ceremony to honor the Antone (Tony) Berce family for their generous donations to the Town of Hudson in the very near future. When a date is selected, we will advertise it on the digital sign, post it on our webpage, and post it on Facebook.

Mosquito Spraying: The City of Riverton has generously loaned one of their mosquito spraying units to the town for an indefinite period of time. We will begin our mosquito spraying program as soon as we are able to get the machine calibrated.

Big Corral Ditch: I continue to attend the Big Corral Ditch meetings, and they are presenting to the town council this month. There are plans to obtain grants and pipe the ditch to improve flow beginning next year. Also scheduled in ditch cleaning this month. Encroachments to the right of way are now identified and will be addressed.

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CLERK – TREASURER REPORT
May 2025

The beginning of every month starts with bank reconciliations, financial reports, and paperwork for the previous month. We completed work orders to turn off services for unpaid accounts and prepared final bills for properties that were either sold or changed renters. Betty is picking up the Utilities duties very quickly and we have found her to be a wonderful asset to the office.

Betty has taken on the task of organizing the cemetery records and putting them all in one place. This is a huge undertaking, and she is showing that she is up for the challenge. She is also doing great with her training and did her first bank deposit solo with no errors!

I continue to have phone calls from previous attendees and vendors about Hudson Daze. I refer them to Becky Nicol or Marsha Anderson since it appears as though there will not be any event this year.

We received a letter and release for employee records for a previous employee. This took some time to locate, copy, and send them. We spent several hours on this task and billed them for time and supplies.

One of our longtime past due utility accounts was paid in full. We had a lien filed on the property and I received a visit from the former resident and her prospective buyer. I explained how the lien process works and that once the town receives the funds, the lien will be released. The lien release was timely filed after receiving the funds.

There was more time spent getting the new computer uploaded with the programs and software that was housed on the old computer. I spent close to two hours on the phone with our meter reading software technician to get all the necessary pieces installed on the new computer. As with anything new, there are always adjustments to make.

With the end of the fiscal year upon us, I spent a few days working mostly on budget building and getting all the numbers to work where they were needed before the council meeting. There were resolutions, ordinances, and amendments to prepare as well as the usual council meeting items.

We had a request for financial information about the sewer lagoon system expenses and revenue. These were located and emailed to Carollo.com.

We returned the oversized street signs and exchanged them for street signs that will fit on the posts we have. We appreciate the WyoBrands program for giving us a do-over.

With the property changes going on in town, I mailed out several permits for service to new renters/owners for utility services.

Our financial software company held a three-day training session in Lander and Betty and I attended. I only went on two of the days, and Betty was scheduled to attend all three days. It was a great training, and it really helped Betty to further understand the program. We are both planning to attend the big summit training in October in Salt Lake City.

There were a couple of large usage utility bills. When notified, the residents were able to locate the problems and correct them. The new meters help know when someone has a potential problem with their lines.

The Memorial Day event at the cemetery was very well attended and enjoyed. The shorter work week had me scrambling to complete the utility billing and payroll on time, but we made it.

The weather is heating up and I am looking forward to many weekends in the mountains this summer!

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Maintenance Report

May 2025

Week of May 1st: Turned off water at 441 S. Main (Dale Coffee due to non-payment. Collected a sample from the lagoon and took it to Riverton WWTP for E. coli testing. Put the auger machine on the back of the new tractor and used it to dig a hole for the burial of Eileen Harnsberger's cremains. I came back on Saturday after the burial ceremony took place and filled the hole back in. Then mowed and weedeated Svilar and Memorial Park, and the cemetery as well, which typically takes about 2 workdays to complete. As of the current growth and watering schedule for the parks and cemetery. They will all typically need to be mowed once a week, and weedeated probably once every other week to prevent overgrowth and mulch trails left everywhere.

Week of May 7th: Did a locate for a headstone being put in for Bob Peterson, in Block I, Lot 18. I used a grave spacer device to locate the precise area for the headstone and informed the funeral home in which they put it in the following day. Collected monthly samples for Lagoon and shipped them to Energy Laboratories in Casper for testing. Mowed Svilar and Memorial Park, as well as the cemetery.

Week of May 14th: Turned off water at 118 S New York (Jennifer Suarez) due to non-payment. Later in the week I then turned it back on due to a payment plan being agreed upon by the town and Jennifer. Viper came and installed a new water meter onto our memorial park sprinkler system, in which they had to pour a new concrete pad and install a new sprinkler cover box. They did not properly do it the first time, and the town made them re-pour the pad properly as it was completely un-level. Mowed and weedeated all the parks and cemetery. We also ordered a spare vacuum pump and solenoid for lift station at Lagoon, to make sure we had a backup.

Week of May 21st: Drove around town picking up water meter reading with the use of the handheld device and command link box for our monthly water meter reads. Had to manually connect to both meters at Frank's Butcher shop as the town is still working with Sensus/xylem to properly get Franks added to our meter reading route, so it will pick up the readings and automatically input the readings into the system like all the other meters. Prepared the cemetery for Memorial Day, setting up chairs, dumping garbage, mowing, weed eating, etc. Prepared town hall for a graduation party that was happening during the weekend. Also mowed Svilar and Memorial Park again.

May 2025 Water Plant and Distribution Report

April 30th was Don Roods' last day and the best goes out to him in retirement. The water plant produced 1,767,150 gallons of water for the month of May 2025. The quantity billed was 1,266,184 gallons, equaling 500,966 gallons unaccounted for. When we subtract the new park meter, the water loss is 377,130 gallons. The park ran approximately $\frac{3}{4}$ of the month without a meter, and we also flushed all hydrants in town during the billing cycle. So, when looked at we should be very close to a total water loss in the 10 to 15 percent range which is acceptable as no system is leak proof or completely tight be it leakage, theft, or unknown. We have

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NEW BUSINESS:

BIG CORRAL DITCH MAINTENANCE AND EASEMENT VIOLATIONS: The Mayor introduced Lance Hamilton from Big Corral Ditch Company who spoke on the maintenance and numerous easement violation issues for the Big Corral Ditch through Hudson. He stated that over the years the ditch has grown in, and people have fenced inside the easement boundaries as well as placed other property inside the easement boundaries. The ditch company is trying to relocate the headgate and need to get equipment in to clean the ditch. They need to be able to access the ditch without fences and locked gates and other obstructions. The current ditch easement is twenty feet from the center of the ditch. The Ditch Company would like to have it cleaned within three to five weeks. The Mayor offered to send a notice to the property owners who are obstructing the easement and give them one month to rectify the issue. Lance will get a list of properties and owners who are in violation to the Clerk next week.

FLOOD MITIGATION LETTER: Mayor Oler explained that she received notice that there are funds available for Flood Hazard Mitigation and she would like the authority to draft a letter from the town that we will commit \$25,000 should the funds be granted. The commitment will be reimbursed by the Headwaters Economics once approved.

Councilwoman Helen Gordon moved to give permission for the mayor to draft a letter of commitment. Councilman Zeke Bonella seconded the motion. Motion carried.

INCENTIVE TO CHANGE UTILITY BILLING TO PAPERLESS AND SIGN UP FOR AUTOPAY

With the upcoming increase in postage rates, Clerk Shoopman stated that the town would like to offer an incentive to residents to sign up for paperless billing and/or sign up for auto pay. The incentive would be a one-time \$5.00 discount on their utility bill for signing up for paperless billing and a one-time \$5.00 discount for signing up for autopay. Residents would have to keep the options for one year or the credit will be charged back onto their bill. She also stated that she can also email the newsletter along with the bills. If we can get residents interested and enrolled, it will save on postage, paper, and time. There is a deadline for signing up on August 20th.

*Motion to approve the one-time incentives for paperless and/or autopay for utility billing was made by Councilwoman Helen Gordon and seconded by Councilman Kevin Kummer. Motion passed.

NOTICE OF PUBLIC MEETING: Mayor Oler reminded council that the Wyoming Water Development Office (WWDO), with the Town of Hudson, will hold a public meeting to present the draft results of the Hudson Water Master Plan and to solicit public comment. A brief presentation will begin at 6:00 p.m., followed by time for audience questions, discussion, and an open house. This notice

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has been advertised on County10.com, the Town of Hudson Facebook page, Hudson post office, the town website and on our LED sign. We encourage all to attend this important event.

Date: Wednesday, June 18, 2025

Time: 6 p.m. – 7:30 p.m. MT

Location: Hudson Town Hall

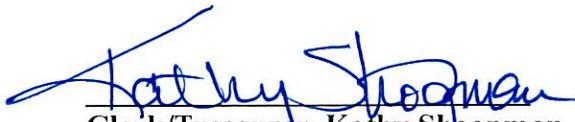
EXECUTIVE SESSION: Potential Litigation

*Motion to adjourn to Executive Session was made by Councilwoman Helen Gordon and seconded by Councilman Kevin Kummer. Motion passed and the meeting adjourned to Executive Session at 6:58 pm.

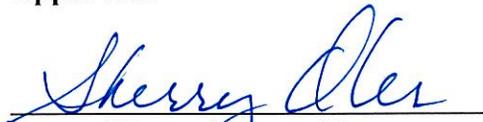
Motion to resume regular council meeting was made by Councilwoman Helen Gordon and seconded by Councilman Brady Hamilton. Motion passed at 7:15 pm.

ADJOURNMENT: There being no further business to come before the council, motion to adjourn was made by Councilwoman Helen Gordon and seconded by Councilman Kevin Kummer. Motion passed and the meeting was adjourned at 7:18 p.m.

Attest:


Clerk/Treasurer, Kathy Shoopman

Approved:


Mayor, Sherry Oler


Councilwoman, Helen Gordon


Councilman, Kevin Kummer


Councilman, Zeke Bonella


Councilman, Brady Hamilton