

TOWN OF HUDSON
MEETING TYPE: Regular Council Meeting
333 S Main Street
HUDSON, WY 82515
May 13, 2025

Mayor Oler called the Town Council Meeting to order at 6:03 p.m. The Pledge of Allegiance was recited, and the roll call was announced.

Governing Body Present: Mayor Sherry Oler, Councilmembers, Kevin Kummer, Helen Gordon, Zeke Bonella were present. Councilman Brady Hamilton was excused. A quorum was declared.

City Staff Present: Town Attorney, Rick Sollars and Clerk-Treasurer, Kathy Shoopman were present.

Audience: Jerry Tucker, Jerrica Flom, Cressie Mahaffy, and Tony Scott

Public Comments: Tony Scott again approached the council about speeding on town streets. He would like to have speed bumps installed or an officer patrol more frequently. He stated it is getting out of hand down his street, and he has been threatened when asking people to slow down. He has contacted the Sheriff's Office numerous times, and they just do not have enough officers to take care of everything. The mayor explained that the town has addressed the speeding problem in the past and investigated the cost of speed bumps. They are upward of \$2,000. She has requested more patrols in Hudson.

CONSENT AGENDA items I, II, and III

I. MINUTES:

Correction/approval of the minutes of the Regular Town Council Meeting of April 8, 2025

II. FINANCIAL REPORT:

Correction/approval of the Financial Report for April 30, 2025

II. PAYMENT OF BILLS:

Correction/approval of the payment of bills for May 2025

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
05/25	05/13/2025	20334	808	Always Able LLC	10-20000	.00 V
05/25	05/13/2025	20335	139	Black Hills Energy	10-20000	906.14
05/25	05/13/2025	20336	686	Capital One	51-20000	244.63
05/25	05/13/2025	20337	797	CARD SERVICES	51-20000	1,643.41
05/25	05/13/2025	20338	183	Caselle, Inc.	51-20000	790.00
05/25	05/13/2025	20339	172	Century Link	10-20000	164.17
05/25	05/13/2025	20340	688	City of Riverton - General	51-20000	135.00
05/25	05/13/2025	20341	181	City Plumbing and Heating, Inc	51-20000	345.54
05/25	05/13/2025	20342	712	Crimson Fire Protection, LLC	51-20000	2,820.00
05/25	05/13/2025	20343	809	EAGLE CRANE SERVICE	10-20000	840.00
05/25	05/13/2025	20344	226	Energy Laboratories Inc (Correspondence)	51-20000	367.00
05/25	05/13/2025	20345	718	Fike Consulting	10-20000	2,906.08
05/25	05/13/2025	20346	665	Fremont Co. Weed & Pest Control Dist.	10-20000	848.54
05/25	05/13/2025	20347	271	Fremont County Treasurer	10-20000	261.77
05/25	05/13/2025	20348	289	Harry Miller	51-20000	196.50
05/25	05/13/2025	20349	295	Hawkins Water Treatment Inc.	51-20000	1,151.88
05/25	05/13/2025	20350	682	HDR Engineering	51-20000	3,370.00
05/25	05/13/2025	20351	307	HIGH PLAINS POWER	10-20000	30.00
05/25	05/13/2025	20352	697	HOPPER DISPOSAL, INC.	51-20000	110.00
05/25	05/13/2025	20353	708	ITC Electrical Technologies	51-20000	936.66
05/25	05/13/2025	20354	804	Jesse Krause	51-20000	205.10
05/25	05/13/2025	20355	716	Kathy Shoopman	10-20000	154.25
05/25	05/13/2025	20356	361	Lander Ace Hardware	51-20000	44.98
05/25	05/13/2025	20357	729	Major's Construction	51-20000	560.00
05/25	05/13/2025	20358	412	MOUNTAIN WEST BUSINESS	51-20000	208.32
05/25	05/13/2025	20359	424	NORCO, INC.	51-20000	168.48
05/25	05/13/2025	20360	810	Peak Water Services LLC	72-20000	14,961.46
05/25	05/13/2025	20361	468	Rocky Mountain Power	51-20000	3,593.10
05/25	05/13/2025	20362	588	Union Wireless	51-20000	180.15
05/25	05/13/2025	20363	595	Wells Fargo Financial Leasing	10-20000	371.00
05/25	05/13/2025	20364	725	Western Law Associates	10-20000	242.00
05/25	05/13/2025	20365	598	Western Printing Inc.	51-20000	59.88
05/25	05/13/2025	20366	622	Wise Ditch Co., Inc.	10-20000	2,940.00
05/25	05/13/2025	20367	690	WRI	51-20000	90.03
05/25	05/13/2025	20368	631	WY Assoc. of Municipalities	10-20000	260.00
05/25	05/13/2025	20369	808	Always Able LLC	10-20000	600.00
05/25	05/19/2025	20370	808	Always Able LLC	10-20000	400.00 M
Grand Totals:						43,102.13

Motion to approve consent agenda was made by Councilwoman Helen Gordon with a second to the Motion made by Councilman Kevin Kummer. Motion carried.

REPORTS:

Mayor
Clerk/Treasurer
Water Treatment Plant
Maintenance

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Mayor Report – April 2025

Wastewater System Pre-Engineering Report. The next zoom call is scheduled Monday, April 7. At the last meeting we discussed a timeline for the report to be completed. The target date for the Pre Engineering Report is May, 2025.

Flood Mitigation: I am meeting with Headwaters Economics and Milan Vinich to discuss next steps to identify funding for technical assistance related to flood mitigation. More information to come.

Level 1 Water Master Plan: Harry and I met with HDR to discuss narrowing priorities for the master plan. New water sources were discussed and the resulting treatment of the source water.

Water Treatment Plant: After meeting with Jennifer Russell at the SLIB office, Kyle and I discussed purchasing high service pump #2 through the bidding process and use the current loan funds. Ultimately the increased cost outweighed the benefit because the engineering fees would double the expense to the town and delay the process. If we use 1% sales tax funds, we will not use the entire DWSRF loan funds and send it back to the state and reduce our loan principal. We are currently getting bids from vendors, they all hover around \$30,000.

WY DOT/Radar Feedback Signs: I submitted an encroachment application to WYDOT. I found out that we can use road tax funding to pay for any signage on our roads. The approximate cost without posts is \$9,000. I am waiting for approval of the encroachment permit before approaching council for approval.

Wind River Job Corps: I the brush pile cleanup is complete, it took 4 days of equipment and workers. The backhoe/loader transmission linkage has been adjusted, the brakes have a little pad left, so they adjusted the brakes. The front bucket is beyond repair, replacement cost is \$4,000. The current repairs will buy us some time before full replacement is required. In the meantime, I can look for grant funding.

LGLP and Svilar Park: LGLP visited Svilar Park to assess the town's liability on structures, etc. Several items were identified, I plan to apply for a Fremont County Recreation Board grant to cover expenses addressed.

Cemetery Entrance: I am still working to find a volunteer and/or information regarding the cost to complete painting the gate entrance by Memorial Day.

Federal Funding Summit: I will attend the week long conference during the 3rd week of April.

Big Corral Ditch: I attended the ditch meeting. Popo Agie Conservation District, State Engineer's office and members were in attendance, among others. Many upgrade issues were considered. The Popo Agie Conservation District is proposing to move the Big Corral headgate close to the Hudson pump house to improve the ditch volume, etc. A feasibility study will be conducted and if this change is feasible, the conservation district will abandon the old portion of the ditch, fill in the eroding culvert on 2nd Street and

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run pipe to connect to the ditch north of 2nd Street culvert. Again, if feasible, this could improve ditch performance, etc. at little or no cost to the members of the ditch.

Memorial Day Celebration: Representative Lloyd Larsen has agreed to speak at our function this year. I also would like to order the Antone Berce memorial bench and remembrance plaque to install and reveal during the celebration. I plan to invite the Trustees of the Berce Trust to be a part of the celebration.

CLERK – TREASURER REPORT

APRIL 2025

April was remarkably busy in Town Hall. Our new employee, Betty VonFeldt started on April 1st and hit the ground running. Don Rood also officially retired and turned in his keys. The first few days were spent just getting Betty familiarized and set up on the software and computer and filling out all the paperwork. She has already proven her value and is settling in very nicely. I believe she will be a great asset to the office!

Between my time spent training and working with Betty, I managed to fill out the reimbursement for the Weed and Pest program, field phone calls, reconcile bank accounts, prepare reports, complete minutes, and prepare the agenda with the Mayor for Town Council. One full day is always spent preparing the bill payments and vouchers.

We completed paperwork for Betty to be bonded and become a notary. Both of which she has received already. Town Hall now has two notaries that can help people. Betty is working on the Audit Department training for public officials and trying to compile all the cemetery records into one spot. I trained Betty on preparing the bank deposit. There were a couple of small items we had to correct, but she did great for her first time doing a deposit.

I have had several phone calls from vendors about Hudson Daze. I refer them to Becky Nicol or Marsha Anderson since we have heard nothing about whether it is being held or not. There was an Ordinance Committee meeting held, and I gave them a quick training on how to work the copier so they can make copies of what they are working on.

There was some tree trimming and removal going on and we received a call from a resident who was very worried about a branch at his house. Jesse took care of getting it handled for them. We also received a message about someone taking water out of the river. The information has been sent to the Popo Agie Conservation District.

We spent a lot of time working on our forms. Betty has been great at getting the final additions added to them. I spent some hours online building some forms for Work Orders and Purchase Orders and was able to produce an acceptable form we can use. We placed the order, and they arrived in a few days. Purchase Orders were one of our strikes with the audit report that we can now mark completed.

One of our longtime past due utility accounts will soon be paid. We had a lien filed on the property and I received a visit from the former resident and her prospective buyer. I explained how the lien process works and that once the town receives the funds, the lien will be released. They wanted to negotiate the amount due and given the length of time it has been past due and the many attempts to contact the owner, everyone agreed that the amount would not budge. We have been informed that the closing date is scheduled for early May and are looking forward to receiving payment.

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I spent some time working on a liquor license transfer for the Union Whiskey Bar license. They are not ready to open yet and their time is running out to keep the license inactive, so they are transferring the license to another company until they are ready to open for business. We will need to schedule a public hearing for the transfer once I receive the paperwork.

I had a couple of days off this month for more medical issues. When I returned the office copier was not working and we were having other computer issues as well. Some of the meter readings were not importing correctly, and I was beginning to panic while trying to prepare for the Budget Work Session. It all worked out in the end. We had a late-night meeting to complete the budget numbers and come up with figures the town can work with for the next fiscal year.

We had a report of a child getting hit by a car and the car leaving. And after investigation from the Sheriff's office, it was learned that there was not a hit and run. The child ran into the side of someone's car and the driver could not find the parent.

We had some new street signs ordered from the WyoBrands Sign Shop at the Honor Farm. I stopped and picked up the signs only to find out that their idea of 'standard' size and our idea were two vastly different sizes. The metal will be returned to the Honor Farm, and they will make some new, smaller signs.

The new computer for the Clerk's office arrived and we spent most of the day getting it all set up with our IT person. He was on the phone for almost two hours just with Caselle to set it up. We no sooner had the new computer up and going than the new copier arrived and we were waiting for that to be set up. With anything new, there are always quirks to work out and ours was no different. IT had to make another trip over to retrieve files and make sure we could get to what we needed.

With the missing hours of being able to complete my work due to training and computer and copier changes, I worked from home over the weekend to get caught up with the quarterly reports to be filed and to make sure payroll was able to be completed on time and to get the utility billing out on time.

There have been several properties in Hudson changing hands lately and I have had to prepare final bills and enter new accounts. It has been good training for Betty. Overall, we had a productive and busy month.

I am looking forward to doing a lot of celebrating in May. We have grandkids and other family and friends graduating from college and high school, birthdays to celebrate, Mother's Day and our 46th wedding anniversary. Our motor home is stocked and ready for summer. Bring it on!

Maintenance Report

April 2025

Week of Apr. 1st: Collected quarterly samples for the Lagoon and shipped them off to Energy Laboratories in Casper for testing. Also had to record the dissolved oxygen levels in Lagoon, which came out to 11.75 mg/L, this is a good range to be in, giving the organisms plenty of oxygen to allow them to sufficiently break down the waste. I also measured out the entire length of Lilac bushes in the cemetery, so a new drip feed line can be ordered and be put in. Showed up at new house being built for Dusty Watts at the end of Indiana, to install an MXU/ Radio on their house for their water meter, however a meter had

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apparently not been installed yet, and they will notify the town once installed. Collected an e. Coli sample at the Lagoon and took it to Riverton for testing.

Week of Apr. 7th: Took snow removal device off the 1445, and the mower deck was put back on to prepare for mowing the parks and cemetery. Jerry Antolik called in to complain about a possible dangerous branch in one of the trees in front of his property that seemed to be completely hollowed out. I inspected it and took pictures, which I showed to Sherry. Vini with Always Able Tree Trimming was in town, where I was able to have him price the removal of the whole branch in which Sherry approved. Also turned water back on at 281 S Iowa after a water bill was eventually paid. Collected an e. Coli sample at the Lagoon and took it to Riverton for testing.

Week of Apr. 14th: In Casper for Wyoming Rural Water Conference all week to get hours towards Water License.

Week of Apr. 21st: Harry out on vacation all week, had to temporarily take over WTP responsibilities, however Don Rood was available in case of emergency, and came in to help whenever he could and finish some projects before he is completely done and retired. Went and manually read both meters at Frank's Butcher Shop as their meters had not yet been added to the automatic water meter reading route, in which they would be billed accordingly. Had a work order to turn water on at 100 S Missouri as owners were coming back from vacation, however the water had never been turned off and was already on. Successfully sent in DMR (Discharge Monitoring Report) for Lagoon to the EPA for the Quarter of January-March. Keanen sprinkler repair came to inspect zone 10 not automatically turning on in cemetery, and a whole new wire will have to be put in from the zone to the timer box.

Waterplant April 2-25

The water plant produced 1,356,480 gallons for the month of April. Water billed was 1,247,847 gallons for the month. With the new meter installed in the water plant we will be able to get down to the water loss more accurately and looks to be very minimal. All daily and monthly maintenance was performed in the water plant on time. A clean in place was performed on LPM #2 in preparation for Veolia techs to repair leaks in membranes/headers. Raw water feed pump #1 was shutting down and with inspection the variable speed drive is intermittently failing and will need to be replaced at some point. Crimson fire services were in to inspect suppression system.

Throughout the month Harry was at physical therapy for shoulder injury and will have shoulder surgery March 15th. Chemical room heaters were turned off for the season. Jesse attended conference for the week of the 13th. All testing and SWTR reports were sent to E.P.A. for the

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month. Hawkins Chemical was in to deliver Cl2 to the WTP. Harry was out on the week of the 21st for vacation. Jesse worked entire system throughout town without incident and hats off to him for doing a great job. Don Rood in and out throughout the month finishing up his projects. Estimates were given for the sump pump in the chemical chase by City Plumbing and direction given by Kyle and Don as to what's needed.

City Plumbing also installed new meter in water plant for measuring amounts of water used to do back washes for lpm's which will help with accuracy in determining water used, sold, and lost. Mike Quiver from Shoshone visited and was getting info about our new meters.

*Motion to approve Department Reports was made by Councilman Zeke Bonella and seconded by Councilman Kevin Kummer. Motion passed unanimously.

ORDINANCE COMMITTEE: Committee Member, Jerry Tucker reported that the committee has been working on the water ordinance and Mayor Oler commented that she is working on the review of the draft to make sure all pertinent requirements are met. Councilwoman Helen Gordon offered her help as she has experience writing ordinances. The committee meets every first and third Wednesday at Town Hall at 6:30 p.m. and invites anyone to attend.

OLD BUSINESS:

PROPOSED PROCUREMENT POLICY RESOLUTION: Mayor Oler introduced the draft Procurement Policy Resolution for Contracted Services, Construction Projects, and Vehicle Purchases submitted last month and asked for comments from Council members. A brief discussion was held. Motion to accept the Procurement Policy Resolution was made by Councilwoman Helen Gordon and seconded by Councilman Zeke Bonella. Motion passed.

NEW BUSINESS:

YABLONSKI MEMORIAL LIBRARY – Maurine Carley Memorial Historic Preservation

Award: Mayor Oler reported to those present that the Yablonski Memorial Library preservation project is a grant of \$300 award applied for by Susan Bronson on behalf of the library. Motion to approve the award application was made by Councilwoman Helen Gordon and seconded by Councilman Kevin Kummer. Motion passed.

WYOMING ASSOCIATION OF MUNICIPALITIES 2025 SUMMER CONVENTION

VOTING DELEGATE FORM: Mayor Oler stated that she will be attending the summer WAM convention and would like approval to be the voting delegate for the Town of Hudson.

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Motion to approve appointing Mayor Oler as the Official Voting Delegate for the 2025 WAM Summer Convention Business Meeting was made by Councilman Kevin Kummer and seconded by Councilwoman Helen Gordon. Motion passed.

RESOLUTION NO 2025-01 -AMENDING THE 2024-2025 BUDGET: The Resolution to Amend the 2024-2025 Budget was reviewed and discussed by the Council.

Motion to approve Resolution Amending the 2024-25 Budget was made by Councilwoman Helen Gordon and seconded by Councilman Zeke Bonella. Motion passed unanimously.

RESOLUTION 2025-02 - RESOLUTION SETTING THE BUDGET FOR FISCAL YEAR 2025-26 FOR THE TOWN OF HUDSON: The Resolution 2025-02 Setting the Budget for Fiscal Year 2025-26 for the Town of Hudson was reviewed and discussed. A motion to approve Resolution 2025-02 Setting FY 2025-26 Budget was made by Councilman Zeke Bonella with a second being made by Councilman Kevin Kummer. Motion passed.

ORDINANCE 857 – ORDINANCE RELATING TO FIXING AND DETERMINING THE AMOUNTS OF GENERAL TAX TO BE LEVIED TO MEET THE CURRENT EXPENSES OF SAID TOWN FOR THE FISCAL YEAR BEGINNING ON THE 1ST DAY OF JULY, 2025, AND ENDING AT MIDNIGHT ON THE 30TH DAY OF JUNE, 2026, AND PROVIDING FOR AN EFFECTIVE DATE. Ordinance 857 Relating to Fixing and Determining the Amounts of General Tax to be Levied for the Town of Hudson for FY 2025-26 was presented and reviewed. After discussion among council members, a motion to declare an emergency was made by Councilwoman Helen Gordon and seconded by Councilman Kevin Kummer. Motion passed unanimously and an emergency was declared to approve Ordinance 857.

Motion to approve Ordinance 857 Fixing and Determining the Mil Levy for FY 2025-26 was made by Councilman Kevin Kummer and seconded by Councilman Zeke Bonella. Motion passed unanimously.

ORDINANCE 858- REPEALING ORDINANCE 15-13 and UPDATING TOWN OF HUDSON WATER UTILITY SECTION 15-13. FAILURE TO PAY CHARGES – SETTING PUBLIC HEARING

Motion to Set Public Hearing for Ordinance 858 on Tuesday, June 10, 2025, at 6:00p.m. was made by Councilman Kevin Kummer and seconded by Councilman Zeke Bonella. Motion carried. Public Hearing will be advertised and set for June 10, 2025, at 6:00p.m. immediately prior to the Regular Town Council Meeting.

LIVESTOCK PERMIT: Brenda Smith
364 S Kansas Ave
3 piglets

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Discussion was held regarding location and approval from landlord to keep pigs. Motion to conditionally approve Livestock Permit upon notice of permission from landlord to keep pigs was made by Councilman Zeke Bonella and seconded by Councilwoman Helen Gordon. Motion carried and permit will be issued upon proof of permission from landlord.

MOSQUITO FOGGER: Mayor Oler reported on the status of the Town's mosquito fogger and the need for a new one. Mayor Oler shared that she had been in contact with the City of Riverton and they are willing to loan the town one of their out of commission foggers. Discussion was held regarding the need and frequency of spraying. Councilwoman Helen Gordon would like to move forward with a replacement fogger sooner rather than later. Mayor Oler will contact Riverton and accept their offer and get the fogger as soon as possible.

ADJOURNMENT: There being no further business to come before the council, motion to adjourn was made by Councilwoman Helen Gordon and seconded by Councilman Kevin Kummer. Motion passed and the meeting was adjourned at 6:52 p.m.

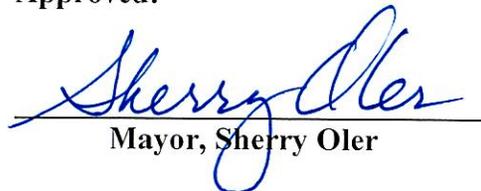
Attest:


Clerk/Treasurer, Kathy Shoopman


Councilwoman, Helen Gordon


Councilman, Zeke Bonella

Approved:


Mayor, Sherry Oler


Councilman, Kevin Kummer

Excused
Councilman, Brady Hamilton

Report Criteria:

Detail report.
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Always Able LLC								
808	Always Able LLC	2025414-2025	Stump Removal and Clean up 40	05/13/2025	1,000.00	.00		
Total Always Able LLC:					1,000.00	.00		
Black Hills Energy								
139	Black Hills Energy	MAY25	Gas - WTP	05/13/2025	647.60	.00		
139	Black Hills Energy	MAY25	Gas - maint bldg	05/13/2025	95.30	.00		
139	Black Hills Energy	MAY25	Gas - town hall	05/13/2025	163.24	.00		
Total Black Hills Energy:					906.14	.00		
Capital One								
686	Capital One	MAY25	Monitor/water	05/13/2025	133.45	.00		
686	Capital One	MAY25	wTP OFFICE SUPPLIES	05/13/2025	32.49	.00		
686	Capital One	MAY25	ink for printers	05/13/2025	78.69	.00		
Total Capital One:					244.63	.00		
CARD SERVICES								
797	CARD SERVICES	MAY25	WamCat - membership Betty	05/13/2025	75.00	.00		
797	CARD SERVICES	MAY25	U-printing - work orders & Purcha	05/13/2025	266.36	.00		
797	CARD SERVICES	MAY25	quill	05/13/2025	382.90	.00		
797	CARD SERVICES	MAY25	VistaPrint - Business Cards	05/13/2025	108.62	.00		
797	CARD SERVICES	MAY25	AMAZON - desk accessories	05/13/2025	39.87	.00		
797	CARD SERVICES	MAY25	E-coil testing Sage West	05/13/2025	15.00	.00		
797	CARD SERVICES	MAY25	Drip Depot	05/13/2025	166.55	.00		
797	CARD SERVICES	MAY25	Meals for Water Conference Traini	05/13/2025	84.11	.00		
797	CARD SERVICES	MAY25	Ramkota - Water Conference	05/13/2025	505.00	.00		
Total CARD SERVICES:					1,643.41	.00		
Caselle, Inc.								
163	Caselle, Inc.	140480	COMPUTER SUPPORT & MAINT	05/13/2025	395.00	.00		
163	Caselle, Inc.	140480	COMPUTER SUPPORT & MAINT	05/13/2025	395.00	.00		
Total Caselle, Inc.:					790.00	.00		
Century Link								
172	Century Link	MAY25	phone - WPT	05/13/2025	62.11	.00		
172	Century Link	MAY25	phone - admin	05/13/2025	102.06	.00		
Total Century Link:					164.17	.00		
City of Riverton - General								
688	City of Riverton - General	8809	e-coli testing - sewer	05/13/2025	135.00	.00		
Total City of Riverton - General:					135.00	.00		
City Plumbing and Heating, Inc								
181	City Plumbing and Heating, Inc	102437B	Meter install - WTP	05/13/2025	345.54	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
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Dated: 5-13-2025

Mayor: Sherry Lee

City Council: [Signature]

[Signature]
William Gordon

Kathleen Shoeman

City Recorder: Kathleen Shoeman

Report Criteria:

- Detail report.
- Invoices with totals above \$0.00 included.
- Paid and unpaid invoices included.