

TOWN OF HUDSON  
MEETING TYPE: Regular Council Meeting  
333 S Main Street  
HUDSON, WY 82515  
December 9, 2025

Mayor Oler called the Regular Council Meeting to order at 6:01 p.m. The Pledge of Allegiance was recited and roll call was announced.

**Governing Body Present:** Mayor Sherry Oler, Councilmembers Brady Hamilton, Zeke Bonella, Kevin Kummer, and Helen Gordon were present. A full quorum was declared.

**City Staff Present:** Town Attorney, Rick Sollars and Clerk-Treasurer, Kathy Shoopman were present.

**Audience:** Heather Huberty, Holly Sullivan, Marilyn Robinson

**PUBLIC COMMENTS:** There were no public comments.

**PRESENTATION FROM HOLLY SULLIVAN OF AIRMEDCARE**

Holly Sullivan introduced herself and told of the benefits of having membership with AirMed. Even if you do not have health insurance, with membership you will pay nothing out of pocket. She stated they service over 320 locations and are adding more. There are three business plans to choose from, and Hudson would fit into the lowest priced membership plan given the small number of employees.

Council thanked her for her time to come and answer questions and share, and they will let her know.

**AGENDA AMENDMENT:** Councilman Brady Hamilton moved to add an executive session to the agenda. Councilwoman Helen Gordon seconded motion. Motion passed unanimously.

**CONSENT AGENDA items I, II, and III**

**I. MINUTES:**

Correction/approval of the minutes of the Regular Town Council Meeting of November 18, 2025

**II. FINANCIAL REPORT:**

Correction/approval of the Financial Report for November 30, 2025

**II. PAYMENT OF BILLS:**

Correction/approval of the payment of bills for December 2025

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
12/25	12/09/2025	20630	139	Black Hills Energy	10-20000	1,247.98
12/25	12/09/2025	20631	797	CARD SERVICES	10-20000	1,415.58
12/25	12/09/2025	20632	163	Caselle, Inc.	51-20000	818.00
12/25	12/09/2025	20633	172	Century Link	51-20000	174.17
12/25	12/09/2025	20634	688	City of Riverton - General	51-20000	135.00
12/25	12/09/2025	20635	226	Energy Laboratories Inc.(Correspondence)	51-20000	350.00
12/25	12/09/2025	20636	247	Ferguson Waterworks #1116	72-20000	1,698.80
12/25	12/09/2025	20637	718	Fike Consulting	51-20000	187.50
12/25	12/09/2025	20638	271	Fremont County Treasurer	10-20000	455.00
12/25	12/09/2025	20639	662	HDR Engineering	51-20000	2,152.50
12/25	12/09/2025	20640	304	High Mountain Electric	51-20000	130.00
12/25	12/09/2025	20641	307	HIGH PLAINS POWER	10-20000	64.06
12/25	12/09/2025	20642	697	HOPPER DISPOSAL, INC.	51-20000	110.00
12/25	12/09/2025	20643	716	Kathy Shoopman	10-20000	44.40
12/25	12/09/2025	20644	361	Lander Ace Hardware	10-20000	198.13
12/25	12/09/2025	20645	412	MOUNTAIN WEST BUSINESS	51-20000	117.81
12/25	12/09/2025	20646	424	NORCO, INC.	51-20000	43.20
12/25	12/09/2025	20647	442	O'Reilly Auto Parts	10-20000	77.06
12/25	12/09/2025	20648	484	Riverton Ace Hardware	51-20000	40.56
12/25	12/09/2025	20648	568	Union Wireless	10-20000	287.40
12/25	12/09/2025	20648	568	Union Wireless	51-20000	164.00
12/25	12/09/2025	20650	595	Wells Fargo Financial Leasing	10-20000	112.00
12/25	12/09/2025	20651	725	Western Law Associates	51-20000	505.00
12/25	12/09/2025	20652	628	WY Assn. Of Rural Water System	51-20000	5,139.10
12/25	12/16/2025	20653	496	Rocky Mountain Power	51-20000	800.00
12/25	12/22/2025	20654	824	AirmedCareo Network	10-20000	800.00
Grand Totals:						16,367.23

Motion to approve the consent agenda, minutes, financial report, and payment of bills was made by Councilman Kevin Kummer with a second being made by Councilman Zeke Bonella. Motion passed unanimously.

**REPORTS:**

- Mayor
- Clerk/Treasurer
- Water Treatment Plant
- Maintenance

**Mayor Report – November 2025**

Flood Mitigation: Headwaters Economics called regarding our Flood Application. They would like to clear their books of their \$25,000 pledge and work on step 1 of our assessment process for flood mitigation. She asked for permission to contact HDR and I granted permission.

Water Rates: Midwest Assistance Program sent us an excel spreadsheet to add figures and Kathy worked diligently on gathering the information and mailed it to them on 12/3.

Sewer PER: The final draft Sewer PER was sent out, and we have a conference call scheduled Monday, December 15, 2025, to discuss any corrections.

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Second and Main Street building demolition: I have not heard the results of the building assessment at 188 Main St., but I have a conference call scheduled with the Director on Thursday, December 11.

Entrance Sign: Chris Hamilton will be sending us the survey results soon (he was in town surveying on 12/5; Mr. Sollars will draft an easement agreement upon receipt.

Old Backhoe/Loader: Big Iron was here to assess and take pictures of the old backhoe. It will be included in an online auction at the end of December. I hope to have it paid for and picked up by the end of January. Big Iron's fee is 10% on the sale, Mr. Hackert guessed it may sell for \$5,000. Keeping my fingers crossed.

Post Grant Accounting Class: I am sending Kathy to a post grant accounting class for one day in Casper on December 12. I planned to go, but I had a conflict.

Budget Information: Kathy and I will work on a budget resolution for the January council meeting to approve funds transferred through journal entry where needed. The Governor's proposed state budget will potentially replace our lost revenue from property taxes through interest earned on state investments if the legislature approves it. If this plan works on a long-term basis, residents might not have to pay real property tax assessment. I will continue to monitor the progress.

Software program for Town Hall: Kathy and I sat through a presentation of the Caselle (Revver) program that did some of the tasks that Jake Lara presented to us with his programming. Kathy and I will be sharing our specific observations at council, but we both feel Jake Lara's program will fit our needs the best.

Christmas and December Birthday Gathering: I would like to show my appreciation and thanks to council members and employees. Please come to Town Hall on December 23 between 10 am and 12:00, and eat, chat, and receive thanks.

HAPPY HOLIDAYS!!

### CLERK – TREASURER REPORT

November 2025

The month of November started out with answering Audit questions and sending clarification documents to the State Audit Department.

I downloaded and filled out all the necessary paperwork to fully close the WyoStar accounts and have all funds transferred into our regular bank account. Once that takes place and clears, we will then transfer said funds into the Wyoming Class Investment accounts. I have an email out to the bank to receive directions on how to submit the transfers through their ACH software on the website.

It is time to prepare the Liquor License renewals for the businesses with licenses in Hudson. I sent out all the forms and letters to the license holders and am awaiting return of the applications.

I worked with two individuals regarding their past due utility accounts and failure to keep up with their payment agreement. New agreements were entered into, and this is their last chance to pay or be disconnected until their account is paid in full. With the Payment Agreement Forms in place, we have eight accounts for payment agreements. We had only nine accounts with past due balances last month.

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Sherry and I attended a conference call/demo with Eric from Revver and asked Jake Lara to sit in on the meeting as well. The demo went well, and we will get a proposal from Revver and an updated proposal from Jake to present to council.

The week of Thanksgiving was a short yet terribly busy week with getting the utility billing and newsletters out. I came in and worked on Saturday to get payroll processed to ensure everyone was paid on time. The end of the month snuck up on us.

Sherry signed me up for a Grant Management Training in Casper on December 12. She had planned to attend as well but had a conflict.

I spent several days and numerous hours gathering information and inputting the information into an excel spreadsheet from Midwest Assistance Program for the Water Rates Study.

The Mayor and I have had several discussions regarding a Budget Resolution for January's meeting to move funds where needed.

I have also been working on year-end duties and getting forms for W-2s and 1099's.

We will be having a Christmas and December Birthdays (Brady, Kathy & Betty) Celebration for employees and council members at Town Hall on December 23 between 10:00 am and noon. There will be lots of tasty food! Please come and enjoy some visiting and Christmas Cheer!

### **November Maintenance Report 2025**

Week of Nov. 1st: Collected Monthly Samples for Lagoon and shipped to energy labs, also collected an E. coli sample and took to Riverton WWTP. Used our new backhoe to fill in huge holes at the Market & Ohio Intersection, including a partially damaged water valve box that was sticking out significantly. Also filled in holes throughout the alley behind Memorial Park & the alley behind Svilar Park as well.

Week of Nov. 7th: Used backhoe at brush pile to try and scrape up any remaining road base leftover from previous years into a couple big piles that we may use to fill in the remaining bad areas throughout town. Met with Josh Ferguson w. Ferguson Waterworks to help rebuild our 2 bad hydrants on 1st & Missouri and Bridge & Missouri. Unfortunately, he did not have the exact tool he thought we needed and was not able to completely rebuild it. Hopefully sometime in December he will be able to come back with the proper equipment, and we will get them both rebuilt before the onset of Snow/Winter. Collected E. coli sample and took to Riverton WWTP for testing.

Week of Nov. 14th: Helped assist Harry perform a Citric Acid membrane cleaning on LPM #1 at WTP. Had a work order to shut off Water to 248 W. 4th due to the passing of Katherine McDonald who was the current resident. Later had to go back and turn water back on, as the family decided they were going to have somebody living in it right away. Also, Harry and I prepped a hole for a complete burial for Katherine, and I came back later the next day following her burial and backfilled the hole and got the ground packed down back to level. Had a work order to shut off water to Jennifer Ochoa

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due to nonpayment. : Had to go back and turn water back on to Jennifer as a payment was agreed upon, she was charged a 40\$ turn off/on fee as is anybody who must have their water shut off.

Week of Nov. 21st: Checked out water meter @ 848 S Oklahoma due to very high and strange reading. After connecting to meter there were several alarms including Reverse Flow, Empty Pipe, and EMF Range. I noticed the meter pit did not have a Styrofoam pad in it and lots of moisture and ice was in the pit. The meter was most likely fouled due to elements and will need replaced soon. Hopefully this does not happen frequently throughout the winter. Unsure why some pits do not have styrofoam pads in them or why people are removing them. Primary purpose is to trap heat in the pit and prevent debris from getting in. Also filled in several more areas around town with dirt, including alley behind Ascension Catholic Church, and several other alleys on the East side of town. Also filled several large holes between Oklahoma and Missouri, next to the row of trailer houses. And also continued to touch up areas behind Svilar Steakhouse as they are a high traffic areas and also the area surrounding the Post Office.

### **November 2025 Water Plant & Distribution**

On the weekend of November 1<sup>st</sup> Harry was on call with no callouts or work orders. All maintenance and records were done for the week and month of November. Monday the 3<sup>rd</sup> we rotated feed pump 1026 on and feed pump 1025 off. LPM#2 off and LPM#1 on. High speed pump #3001 on and High-speed pump #3002 on. We rotated wells #2, # 4,# 6, #8, #10 on and #1, #3, #5, #7, #9 and #11 off. We sent in monthly SWTR5600183 report to the E.P.A.. Eye wash stations were also tested. The monthly Bac-T sample was taken at 580 south Ohio and delivered to the lander laboratory. The water plant backup Scada was rotated as per monthly protocol. Wtp generator was topped off and anti-gelling put in for the winter months. Calibrated Chem-Trac analyzer for Cl2. Drill out Cl2 quill for chlorine.

On the weekend of Nov. 8<sup>th</sup> & 9<sup>th</sup> Jesse was on call with no work orders or call outs. Cl2 sensors were calibrated, verified and ORP sensors cleaned. We received Novembers Bac-T results which were negative and submitted them to the E.P.A.. Wednesday the 12<sup>th</sup> we did a clean in place on LPM #1. Changed out empty LPC-4 drum for new full one. Power outage had generators in operation on Thursday and apparently tripped high speed pumps so when we came on Friday the clear well was at high limit and WTP shut down. Restored proper clear well level and reset high speed pumps. Did two-week rotation of all pumps and wells.

Weekend of the 15<sup>th</sup> & 16<sup>th</sup> Harry was on call with no work orders or call outs. Monday the 17<sup>th</sup> recalibrated Chem-Trac CL2 analyzer. Jesse and myself prepared grave for burial Tuesday the 18<sup>th</sup>. Repair leaking header nut on LPM #1. Clean ORP sensors and Effluent sight tube for turbidity meter. Throughout the month I worked with Jesse hauling road base down into town and filled in alleys and parking lots with potholes.

Weekend of the 22<sup>nd</sup> & 23<sup>rd</sup> Jesse was on call with no work orders or callouts. Wedge Fike came into WTP and replaced computer USB backup battery that had worn out and power outage brought it to our attention. This was a short week for Thanksgiving holiday. Harry was on call for the holiday and weekend of the 29<sup>th</sup> and 30<sup>th</sup> with no callouts or work orders.

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Motion to approve Department Reports was made by Councilwoman Helen Gordon and seconded by Councilman Brady Hamilton. Motion carried.

**OLD BUSINESS:**

**CODIFICATION OF ORDINANCES:** Mayor Oler gave an update on the codification project stating that there are less pages to read through, but it is still very time-consuming. Once she has completed her review and markups, they will be passed to Attorney Sollars for his review and then finally given to the Ordinance Committee for their input.

**NEW BUSINESS:**

**SETBACK PERMIT:**

Bridger Kimber plans to add onto his current residence.  
525 S Ohio

After a brief discussion, motion to approve the Setback Permit was made by Councilman Zeke Bonella and seconded by Councilman Kevin Kummer. Motion passed unanimously. Mayor Oler will contact Mr. Kimber and let him know it is approved.

**LIVESTOCK PERMIT:**

Alyssa Ortega and Brant Johnson  
281 S New York (Steve Lucas' place)  
Two horses

Discussion was had on the number of lots available for the livestock. It is unclear whether they are purchasing the entire property or just the top end. If it is just the top end, there are not enough usable lots to house two horses. Mayor Oler will ask for more information. Councilwoman Helen Gordon moved to table the matter until it can be determined how many lots are available. Councilman Brady Hamilton seconded the motion. Motion carried.

**REVVVER vs REWORX SOFTWARE PROGRAM:** Mayor Oler shared the results of meetings had with both Revver and Reworx regarding the software program they offer and the pros and cons of each. A lengthy discussion was held about the pros and cons of each program. Councilwoman Helen Gordon moved to accept and approve the quote from ReWorx. Councilman Brady Hamilton seconded the motion. Motion passed unanimously. Clerk Shoopman will contact the parties and inform them of the decision.

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**GOVERNOR'S BUDGET:** Mayor Oler reported on the Governor's Budget news she received. She shared that he is suggesting a 'Bare Bones' budget and making a rainy-day funds investment and operating on the interest only. Discussion was had with council and Attorney Sollars where it was agreed that is not very welcome news, but it is an FYI.

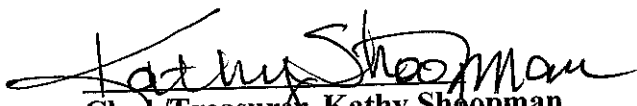
**EXECUTIVE SESSION:** Motion to adjourn into Executive Session was made by Councilwoman Helen Gordon with a second by Councilman Kevin Kummer. Motion passed and the meeting was adjourned into Executive Session at 6:52 p.m.


The Regular Council Meeting reconvened at 7:00 p.m. Councilwoman Helen Gordon moved that the Town offer a one-year membership to all employees and council members to be paid by the Town. Councilman Brady Hamilton seconded the motion. Motion passed unanimously.

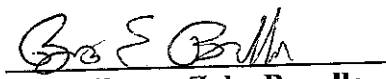
**ADJOURNMENT:**

There being no further business to come before the meeting, motion to adjourn was made by Councilwoman Helen Gordon and seconded by Councilman Kevin Kummer. Motion carried and the meeting was adjourned at 7:02 p.m.

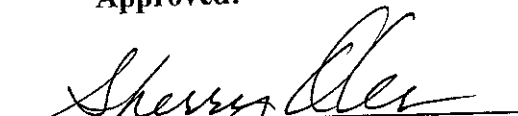
Attest:


  
Clerk/Treasurer, Kathy Shoopman


  
Councilwoman, Helen Gordon

  
Councilman, Zeke Bonella

Approved:

  
Mayor, Sherry Oler

  
Councilman, Kevin Kummer

  
Councilman, Brady Hamilton